Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT COLLEGE FOR WOMEN**
Name of the head of the Institution	**Dr. Arjun Singh**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01285220547**
Mobile no.	**9728036361**
Registered Email	**gcw_mohindergarh@yahoo.com**
Alternate Email	**karan231.he@hry.gov.in**
Address	**Infront of Mini Secretariat, Narnaul Road , Mahendergarh**
City/Town	**MAHENDERGARH**
State/UT	**Haryana**
Pincode	**123029**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Jyoti yadav**
Phone no/Alternate Phone no.	**01285220547**
Mobile no.	**9466838100**
Registered Email	**jyotikaransinghyadav@gmail.com**
Alternate Email	**jyoti2033.he@hry.gov.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gcwmahendergarh.ac.in/QuickLinks.aspx?ID=BFcJrpmMV3E=

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://gcwmahendergarh.ac.in/QuickLinks.aspx?ID=BFcJrpmMV3E=

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**70.95**	**2003**	**01-Jul-2003**	**30-Jul-2008**
2	**B**	**2.13**	**2017**	**01-Oct-2017**	**30-Oct-2022**

6. Date of Establishment of IQAC

01-Jul-2017

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GCW Mohindergarh	Infrastructure grants to college	RUSA	2017 365	5000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Teachers have been exhorted to use smart class rooms and make a good use of e-contents available with the institution.

Periodic meetings of the cell, plans are chalked out to ensure quality education to the students and teachers are also encouraged to participate in Seminar/Workshops, Orientation and Refresher courses.

The IQAC of the institution encourages the teaching faculty to update their knowledge and devise innovative plans to make teaching and evaluation work more intelligible and effective.

College infrastructure was Strengthened with purchase of an industrial R.O.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
For overall development of the students, it was emphasised that more students should participate in extra curricular activities.	Cultural cell, NSS and Women Cell remained active throughout the year .
Incharges of different committees were motivated to utilize annual grant well on time for the benefit of the students.	All Grants were utilized on time.
The staff members were encouraged to make maximum use of online resources and library for quality education.	The teachers and students use library, labs, smart classrooms regulary.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Council	16-Nov-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2018**

Date of Submission	**30-Sep-2018**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	All the information of college, college employees and their family were available on MIS portal. The online statement, leave application, property return facilities were provided by the DHE, Haryana. All the types of governments data of employees is updated regularly. Education System of college managed by DHE through MIS portal. Every information and all types of data of college and its employees was updated time to time on MIS portal for well management of higher education

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- **To provide academic excellence among the students the institute directs all the staff members to prepare good lesson plans of entire syllabus. • Regular and frequent inspections are made by officers from the Directorate, Higher Education and college Principal to ensure effective implementation of academic activities. • The academic activities such as conducting class tests, assignments, group discussions, tutorial meetings, seminars and staff meetings etc. are some of the initiative taken by the institution for effective curriculum delivery and transaction.**

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	**English**	**01/07/2017**
MSc	**Geography**	**01/07/2017**
MCom	**Commerce**	**01/07/2017**

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

| BA | Socio- Economic Survey Project | 218 |
| MA | Socio- Economic Survey Project | 24 |

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The Principal and faculty members collect verbal as well as written feed back from the students during classrooms and one to one interaction in college campus. The students also drop their suggestions or complaints in suggestion box kept near the principal office which are later discussed in the staff meetings and improvements are made accordingly.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Commerce	40	195	40
MSc	Geography	40	322	40
MA	English	40	143	38
BCom	Graduation	160	256	103
BA	Graduation	720	1164	572

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1893	204	27	0	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
39	27	164	3	3	164

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentors are made of as per directions received from the O/o Director, Higher Education, Haryana, Panchkula. The duty of mentors is hereby assigned to the teachers as per roll numbers given before their names. The mentors maintain a comprehensive detail of the students under their charge in the register and would track the progress of the students till their graduation/post graduation from the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2097	39	1:54

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	39	0	2	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	00	6	25/05/2018	27/06/2018
BCom	00	6	24/05/2018	25/06/2018
MA	00	4	24/05/2018	25/06/2018
MSc	00	4	23/05/2018	28/06/2018
MCom	00	4	27/05/2018	25/06/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

With the introduction of semester system in the college in place of annual pattern , the internal evaluation system has been introduced by allocating 20

internal assessment marks which is awarded to the students based on their performance in assignment, classtest and attendence. For internal assessment teachers adopt the criteria of weightage provided by the affiliating university is as given below: 1. Two class test 10 marks 2. One assignment 05 marks 3. Attendence 05 marks The transparency in internal assessment is observed by announcing criterion to the students and asking them to perform better.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is provided by the University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
0	MCom	Commerce	36	15	41.67
0	MA	(Geography & English)	45	26	57.78
0	BCom	Graduation	78	33	42.30
0	BA	Graduation	454	91	20.04
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Data not available.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	UGC, New Delhi	527400	143600
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
**No Data Entered/Not Applicable !!!**			
**No file uploaded.**			

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**English**	**3**	**0**
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	**3**
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	**5**	**4**	**0**	**0**
Resource persons	**1**	**4**	**0**	**0**
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Health Day	**GCW MGarh**	**10**	**155**
7 days Camp	**GCW MGarh**	**15**	**100**
1 day Camp	**GCW MGarh**	**2**	**175**
NSS Day	**IGU**	**1**	**10**
Celebration of Ambedkar Jayanti	**GC MGarh**	**2**	**200**
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
WS and DC	**GCW MGarh**	**Self Defence Training**	**15**	**310**
Swachh Bharat Internship Scheme (SBIS)	**MHRD**	**Swachhta hi Seva**	**6**	**120**
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant

linkage	partnering institution/ industry /research lab with contact details			
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.5	**1.48**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	**Newly Added**
Value of the equipment purchased during the year (rs. in lakhs)	**Newly Added**
Campus Area	**Existing**
Class rooms	**Existing**
Laboratories	**Existing**
Seminar Halls	**Existing**
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	**Partially**	**2.0**	**2014**

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**13103**	**0**	**2083**	**634280**	**15186**	**634280**
Reference	**8292**	**0**	**64**	**65720**	**8356**	**65720**

Books							

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

No Data Entered/Not Applicable !!!

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	114	1	1	1	0	1	0	10	0
Added	50	1	2	2	1	0	6	10	0
Total	164	2	3	3	1	1	6	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3	297864	1.2	209105

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has 3 Labs and 03 smart classrooms for making use of free online resources of MHRD. There were 03 projectors for delivery of lectures through use of online material. A proposal with funds for dedicated Lease Line for the college Resource Center was submitted to BSNL. College infrastructure was strengthened with purchase of an industrial R.O. The annual grant received by the department is utilized by the principal and there is one LA who take care of the grant received.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC Stipend , BC Stipend , Merit Scholarship	772	7798470
Financial Support from Other Sources			
a) National	NA	0	0
b)International	NA	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language lab	01/07/2017	675	00
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Placement Cell	50	30	10	5
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	0	0	GC MGarh	30	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to

2018	98	B.A , BCom	English, Commerce	GCW Mgarh, CUH, IGU	M.A.(Geo, English), MCom.)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
NET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Umang	Institutional level	65
Talent Search Program	Institutional level	60
Annual Athletic Meet	Institutional level	150

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	62nd National School Gmaes 2017 Boxing Girls under-19 Warangal Telangana	National	1	0	17114110 1227	Jyoti Kanwar
2017	62nd National School Gmaes 2017 Boxing Girls under-19 Warangal Telangana	National	1	0	17114110 1150	Neetu Kanwar
2018	2nd Youth Men's Women's National Boxing Cha mpionship 2018 Rohtak	National	1	0	17114110 1227	Jyoti Kanwar

Haryana						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The faculty members encouraged students to participate in writing articles, poems, essays, posters making, paintings etc. in different competitions. The best items are displayed on the notice board.The academic and administrative bodies of the college in which the institution includes students as representatives are as given below: Subject Societies, Clubs, Departmental Association, Different committees during organization camps.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College council and staff meetings were held regularly throughout the session for decentralization and participative management of the staff members in our college. Various club cells are formed in which students and teachers participated to carry out various activities.The Principal takes decision of policy matter, other activities in consultation with college council staff members. All the purchases activities of the college are made by conveners of committees with compassing four or five members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admissions in the college are taken on merit as per governments norms which is completely done through online mode.
Human Resource Management	The regular staff is recruited by the Govt. as and when required in the institution. But to meet the unmet classes due to shortage of teaching staff the institution recruits teaching

	and non teaching staff as per guidelines provided by the university/state government. Effective system of appraisal of performance of teachers is there.
Industry Interaction / Collaboration	The faculty and students visit job fairs organized by the Department of Higher Education.
Research and Development	The faculties of all departments are asked to apply for minor and major projects to UGC and also motivated to apply for research funding from different agencies for research projects in their field of specialization. • Dr. Karan Singh, Associate Professor, dept. of English has been awarded Major Research Project by U.G.C. 2015-2018. • Dr. Karan Singh, Associate Professor, dept. of English has been awarded Associateship by IIAS, Shimla.
Teaching and Learning	• For an effective and quality teaching learning process in the institution, facilities are provided to teachers towards the faculty development programme and through below given activities: • To undergo orientation and refresher courses. • To equip themselves in modern ICT and computer teaching and learning.. To attend national and international seminars, conference and workshops. • The teaching staff is encouraged to prepare power point presentations for their syllabus at least for some important topics and present them for the benefit of students.
Curriculum Development	Curriculum is designed and developed by the affiliating university.
Examination and Evaluation	As per the requirements of eligibility to appear in the final examination, the students have to attend 75 percent of the total lectures delivered both in theory and Practical. Examinations are conducted in the college semester wise. The evaluation of students is done on the basis of Class tests, monthly test, presentation and assignments etc and finally by the University Semester examinations.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The planning and development decisions are supervised by the

	Principal. For this, the college council takes the help of various committees and bursar.
Administration	The administration is handled entirely by the principal through deputy superintendent, college council and clerks.
Finance and Accounts	The entire work of finance and accounts is totally e-based .
Student Admission and Support	Admissions in the college are taken on merit as per governments norms which is completely done through online mode.
Examination	As per the requirements of eligibility to appear in the final examination, the students have to attend 75 percent of the total lectures delivered both in theory and Practical. Examinations are conducted in the college semester wise.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Sh. Mahender Singh	National Seminar FBD	Chaired a session	1416
2018	Dr. Jyoti Yadav	National Seminar Rewari	Chaired a session	500
2018	Dr.Karan Singh	The 17th International Melow Conference	Chaired a session	0
2018	Dr. Karan Singh	International Conference on Ecology and Culture	Chaired a session	0
2018	Dr. Karan Singh	National Seminar on The Politics of Partition: A Literary Perspective	Resourse Person	1500
2018	Dr. Karan Singh	National Seminar on Paradigm Shift in Indian Higher Education System	Resourse Person	1500

2018	Dr. Karan Singh	International Literary Conference	Chaired a session	1500
2017	Dr. Karan Singh	Indian Folklore Congress and National Seminar on Folklore of Northern India	Chaired a session	6400
2018	Miss Ritu	International Seminar, Sidhrawali Gurgaon	Chaired a session	0
2018	Kavita Rani	National Seminar, GCW Ateli	Resourse Person	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

No Data Entered/Not Applicable !!!

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Training for NSS Programme	1	28/11/2017	04/12/2017	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	1	1	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Car Loan, Medical Claim, LTC, Marriage Advance etc	Wheat loan, Education loan, Marriage Advance etc	SC Stipend, BC Stipend, Merit Scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit system:- •All the financial documents are checked by the College Bursar before making payments of bills by the principal. External Audit System:- • Audit of Govt. Grants is conducted by A.G. Haryana and report of audit is available in this college office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr. RD Yadav	20000	To give cash award out of interest to best Athlete.

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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Nill	Nill
Administrative	Nill	Nill	Nill	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

N/A

6.5.3 – Development programmes for support staff (at least three)

1. Online admission training for new admissions. 2. Training of non-teaching staff for PFMS. 3. Regular training organized by department time to time.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Installation of Lease line and a Resource Center for the staff and students made functional 2. Smart class rooms were created for effective delivery of lectures and use of online material. 3. Books worth Rs. seven lakh were purchased to augment the resources of the Library.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	RUSA FUND	27/09/2017	27/09/2017	08/05/2018	2097

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Education and Empowerment	23/01/2018	23/01/2018	40	0
Self Defence Training-WS -DC	09/10/2017	09/10/2017	310	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	100	100	04/03/2018	7	Scheme to NSS Regular Grant	Mahayachan Mohall, M/Garh	102
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Value Education Syllabus	01/07/2017	Compulsory paper for PG students has been prescribed in the syllabus. Students learns ethnic values .

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Lecture of Ethical person-NSS	22/09/2017	22/09/2017	105
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Energy conservation: The energy is conserved by: 1.The replacement of old ordinary tubes and bulbs with CFL tubes and bulbs. 2.The students and teachers are directed to switch off the fans and bulbs when classes are over. 3.The energy saving equipments are used in computer labs. • Efforts for Carbon neutrality: This college has a large green campus and trees are regularly planted trees so as to make a clean, green and eco-friendly campus to neutralize the carbon. • Plantation: NSS Volunteers plant trees, herbs and plants in the college campus. NSS officers along with volunteers organize one day camps to make clean, green and eco-friendly campus. • E- Waste management : E- waste material created by the computer labs is collected and kept in one place and then sent to HARTRON for recycling.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Campus Beautification by Volunteers- Goals : • To inculcate the sense of responsibility and community work among students and teachers. • Proper utilization of man power in the college. • To meet the scarcity of supporting staff. • Beautification of college campus, development and maintenance of lawns and greenery by planting saplings of trees and herbal plants. • Sensitization of youth towards maintenance of ecological system. Context : The college suffers acute shortage of regular supporting staff to look after the lawns and watering of plants, planting new saplings, training and pruning the old trees and shrubs etc. As Mahendergarh is a semi -dry area, it becomes a challenge to maintain the greenery in the college. The Practice : Incharges of NSS motivate the students to join these extension activities as volunteers. These Volunteers, who come from rural background, plant saplings, water the plants and trees, herbs and hedges, develop and maintain the lawns putting in a lot of physical hard work. During the organization of camps and regular social service provided by NSS, the volunteers are free to take decision at their own under the intelligent guidance of the coordinators of these extension activities for the maintenance of lawns and part of campus allotted to them. In this way these volunteers make the college campus green to maintain Eco system. This also helps the college administration facing shortage of supportive staff. Evidence of Success : • The lawns developed in place of sandy area is a proof in itself about the hard work of students. • Sustained plantation. • Eco friendly and clean campus. 2. IT Infrastructure:- Goals: • To acquire more number of computers, Multimedia projectors and internet connections and allied infrastructural facilities to meet the growing demands of modern system of imparting quality education to the students. • Teachers deliver some lectures with the help of power point presentations. • The computers are also installed in Administrative office, library and Computer labs of the college to equip with latest teaching learning process. Context : The principal feels free from routine work and devotes more time on planning the best means for the advancement of the institution. The Practice : The institution facilitates extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students. Keeping the students learning at the centre of everything, the college helps teachers in updating their knowledge by attending orientation and refresher courses from time to time and encourages them to undergo training on the computer-aided teaching skills. Training sessions on the use of Internet as a learning resource are also organized. Online UPS have been installed in computer labs for the safety of these sensitive equipments. Evidence of Success : • The teachers and student are using ICT resources available in the college in their regular teaching learning activities of the college. • The college has 2 computer labs well equipped with 164 Computers with UPS, printers, Multimedia projector and Broadband Internet Connections.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute aims to provide holistic education to girl students by aiming at all round development of students. This goal is realized through following strategies: ? The institute promotes habits of excellence in students that will serve the girl students by providing them easy access to quality higher education and job opportunities. ? The institute strives towards integrated personality growth of girls in which special attention is given to their intellectual, moral and cultural development. ? The institute inculcates discipline, higher levels of social, cultural, ethical and spiritual values of life among girls. ? The institute tries to create awareness among girl students about their commitments to society. ? The institute facilitates girl students in determining their goals in life and acquaints them with various career options and avenues of self employment. ? The institute enhances sense of equality among weaker sections to which most of the students belong and thus helps them to develop a confidence and sense of achievement. ? The institute inspires girl students to continue learning throughout life. ? Through its up gradation of existing physical infrastructure, the institute seeks to promote excellence and open a window to the latest developments in different fields. ? The institute aspires to create a closely knit community of students, teachers, staff and other Stakeholders through promotion of communication between them in which staff meetings, mentor-mentee sessions, college web-site and the address by the principal on various functions play a definitive role.

Provide the weblink of the institution
http://gcwmahendergarh.ac.in/Data.aspx?MenuROFj/eyOLASubMenuROFj/eyOLA

8.Future Plans of Actions for Next Academic Year

• Green Energy Initiative: The institute plans to install solar power plant in the college campus, so as to conserve energy in accordance with Green India Initiative by the Government. • The institute wishes to extend its faculty through a proposal to DHE for add on Science department. • Parking : The institute plans to allot parking area with shades for teachers and students.