YEARLY STATUS REPORT - 2021-2022

Part A
Data of the Institution

1.Name of the Institution	Govt. College for Women, Mahendergarh
• Name of the Head of the institution	Sh. Sanjay Joshi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01285220547
• Mobile no	8708423741
• Registered e-mail	gcw_mohindergarh@yahoo.com
• Alternate e-mail	msyadav2004@gmail.com
• Address	In Front of Mini Secretariat, Narnaul Road, Mahendergarh
• City/Town	Mahendergarh
• State/UT	Haryana
• Pin Code	123029
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**Indira Gandhi University Meerpur Rewari**	
• Name of the IQAC Coordinator	**Sh. Mahender Singh**	
• Phone No.	**9416475315**	
• Alternate phone No.	**8708257773**	
• Mobile	**9416990588**	
• IQAC e-mail address	**msyadav2004@gmail.com**	
• Alternate Email address	**gcw_mohindergarh@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://assessmentonline.naac.gov.in/public/index.php/hei/generateAqar_PDF/MTczMjM=	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	http://gcwmahendergarh.ac.in/Data?Menu=BFcJrpmMV3E=&SubMenu=aGNA5FIGHI0=	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**70.95**	**2003**	**30/10/2003**	**29/10/2008**
Cycle 2	**B+**	**2.13**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC	**12/10/2021**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DEPARTMENT	Earn While You Learn	DGHE,Panchkula, Haryana	2021-2022	77500/
DEPARTMENT	Sports	DGHE,Panchkula, Haryana	2021-2022	50000/
DEPARTMENT	Placement Cell	DGHE,Panchkula, Haryana	2021-2022	34000/
DEPARTMENT	Cultural Activities	DGHE,Panchkula, Haryana	2021-2022	40000
DEPARTMENT	Liberary	DGHE,Panchkula, Haryana	2021-2022	55000
DEPARTMENT	Women Cell	DGHE,Panchkula, Haryana	2021-2022	60057
DEPARTMENT	Laboratory	DGHE,Panchkula, Haryana	2021-2022	25000/
DEPARTMENT	OE	DGHE,Panchkula, Haryana	2021-2022	75000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	01	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	

• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Rain Harvesting System was developed for conserving water in campus

Inflibnent membership was purchased for benefits of students as well as faculties.

The proposal of new science block and some new additional rooms was get approved by government.

Teachers were encouraged to participate in faculty development program.

Botanical Garden was developed for medical students

Automation of Library was completed

College Alumanee was registered

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
All the staff members were encouraged at the beginning of the session to participate in activities through cultural cell, sports cell, NSS and Women cell etc.	Through out the year staff members organized various activities in which students of the college enthusiastically participated.
All staff members are instructed to complete the syllabus in time and use teaching aids available in the college.	The syllabus of all classes was completed well in time and revision of the syllabus was undertaken. The teachers also made use of power-point presentations in their teaching and use of smart class rooms was ensured.
A proposal for Rain Harvesting be sent to the department so that water in the campus may be conserved.	Rain Harvesting System was developed for conserving water in campus
IQAC decided to get Inflibnet membership for the benefit for students and faculties	Inflibnent membership was purchased for banfits of students as well as faculties.

It was decided to develop a Botanical garden for medical students for their practical work	Botanical Garden was developed for medical students
It was decided to complete the work of automation of Library	Automation of Library was completed
It was decided to speed up registration process of the Alumnae Association for the college.	College Alumanee was registered
demand for New.Science Block and additional rooms for art stream be sent to DGHE,Panchkula.	The proposal of new science block and some new additional rooms was get approved by government.
IQAC emphasised on the use of E-learnig strategies for effective mentoring.	The teachers effectively used E-learning strategies for online teaching during Covid-19, like google meet, youtube, whatsup etc.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	10/09/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Link is not opened	Nil

15.Multidisciplinary / interdisciplinary

As the college is affiliated to IG University, Meerpur, Rewari, the college follows the University. The University and Haryana Government is committed to implement the NEP in all Educational Institutions of Haryana. The IG, University conducted a worksop on NEP. The college also conducted a worksop on NEP for faculties.to discuss institutional plan for offering a multidisciplinary flexible

curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education in view of NEP 2020 and as per the guidelines of the University. The college is fully prepared to transfer itself into a holistic multidisciplinary institution as per the guidelines provided by the University. At present the college has adopted CBCS pattern in P.G. Classes

16.Academic bank of credits (ABC):

The syllabus and courses are developed by the concerned University and the affiliated college adopts and implements the same as per the University guidlines. The college is fully ready to offer flexible and innovative curricula that includes credit-based courses and projects

17.Skill development:

The concerned University is in the process of implementation of NEP 2020. At present the college conducts training of tailoring and cooking food for girl students under Women Cell

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Most of the courses are in Hindi and about the culture and indian knowledge system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

OBE emphasizes a learner-centric self learning approach. The teachers clarified outcomes designed pedagogy by focuses on three types of competence-

1.Practical: knowing how to do things, ability to make decisions

2. fundamental: understanding what you are doing and why ?

3. Reflective: learn and adapt through self reflection, apply knowledge appropriately and responsibly

20.Distance education/online education:

The concerned University does not offer Distance Education and online education courses.

Extended Profile

1.Programme

1.1	08

Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**2008**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	**380**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**689**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**30**
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	**68**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**15**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**00**
4.3 Total number of computers on campus for academic purposes	**156**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college inculcates unique and transparent practices for the effective delivery of the curriculum as stated below:

Activities before the commencement of the Semester:

1. **The teacher prepares unit-wise subject notes according to the curriculum of Indira Gandhi University, Meerpur, Rewari.**
2. **The academic calendar for the upcoming Semester is prepared following the schedule of the University and communicated to students and teachers well in advance. According to the academic calendar, the department prepares its activity plans for the upcoming Semester.**
3. **All teacher prepares course files according to a defined framework, which includes:**

- **Academic Calendar**
- **Class & individual time-table**
- **Lesson Plan**
- **Previous Years' Question Papers**
- **Assignments**

- Internal Assessment Marks
- Monthly Attendance
- Students' Feedback
- Internal Quality Assurance Cell (IQAC) assesses the course files of teachers and suggests necessary corrections if required

Activities during the Semester:

1. The college conducts an induction program for newly admitted students to understand the academic culture of the institute and curriculum norms for D.H.E & I.G.University examination patterns.
2. Student feedback on teaching is taken, and corrective actions are initiated accordingly.
3. Tests for Internal assessment marks are conducted throughout the Semester.
4. The quiz contests science exhibitions and other literary events are conducted by each Deptartment.

Final internal & practical marks are submitted to Indira Gandhi University, Meerpur, Rewari.

Outcomes of the semester activities are analyzed, and corrective actions are suggested for the next Semester.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Government College for Women, Mahendergarh, affiliated with Indira Gandhi University, Meerpur, Rewari, follows its curriculum and has adequate strength as a teacher who actively participates in curriculum revision in deference capacities. College practice allocating workload for next semester at the end of the current semester based on expertise and choice of teacher. The semester's

academic calendar is prepared in line with the schedule of the University.

Teaching starts in the 3rd week of July after completing the admission process in the previous two weeks. It continues with fresh and old students. The Festival of Raksha Bandhan is celebrated in the 8th week by organising Rakhi making competition. In the 10th week, teacher's day is marked by the students. After attending continuous lectures, students enjoyed Poshan Maha is celebrated in the 14th week. Diwali vacation started from the 17th week and ended up with a teaching process from the 21st week to the 24th week with university examinations. Students felt refreshed during winter vacation, starting from 24th to the 26th week.

Even semester:

In the second week of the semester, National Youth Day is celebrated cheerfully, started with many co-curricular and curricular activities, and walked up with a prize distribution ceremony. The NSS cell also organises the one-day camp in the third week. NSS SHARAM DANN activity is scheduled next week following the international women's day celebration. Holy vacation continues from the 11th week to the following week.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the	B. Any 3 of the above

affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nill

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government College for Women, Mahendergarh, affiliated with Indira Gandhi University; Meerpur (Rewari) follows its curriculum. The college has also offered the students to choose other subjects in various streams.. According to the current curriculum of the college, there are many subjects such as environmental science(Compulsary in B.A.1), political science, geography, English literature(M.A.), Commerce, etc., which address various cross-cutting issues such as gender equality, environment and sustainability, human values, and professional ethics. The following curriculum aspects are performed:

- **Various awareness programs are organized by NSS, and Women's cell, which intensively carries out activities for gender equality, environment and sustainability, environment protection, etc.**

- **Various extension lectures are organized under the placement cell on cross- cutting issues like human rights and health-related issues.**
- **A sports meet is organized every year by the college's sports department.**
- **Road safety rallies are organized from time to time under the leadership of NSS.**
- **Women's day is celebrated with vigour on the institution's campus.**
- **Girls participate in various co-curricular activities such as group discussions, quiz competitions, etc.**

Students have a compulsory course on environmental science. Topics related to these issues are taken up for quizzes and debates during national science day, earth day, etc

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

38

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students	D. Any 1 of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

718

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

630

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College is committed to imparting quality education keeping in mind the students' age, gender, personality, motivation, self-concept, life experience, and cultural background. Attending to their students' everyday needs and learning levels, teachers are aware of adjusting the expectation of the students. Similarly, students are made to opt for Sports and NSS, keeping their interests and potentialities in mind. Before the beginning of the course, teachers try to know the level of the students. They try to understand their knowledge of the system concerned and their comfort level either in Hindi or English as a medium of expression is concerned.

Special programs for different learners Advanced learners:

- **High-performing students are identified based on internal assessment, university examination, and involvement in the classroom**
- **They are motivated to participate in group discussions and technical quizzes to develop analytical and problem-solving abilities and improve their presentation skills.**
- **Bright and diligent students are motivated and inspired to get into university ranks.**

Slow learners

- **Care is taken by faculty in monitoring the performance of slow learners. Faculty members do regular interactions with parents about the performance of slow learners.**
- **Self-learning sessions are arranged after college hours by the subject teacher monitors.**
- **Respective teachers do subject-wise counselling.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2008	**30**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To effectively design and exercise student-centric activities, teachers are motivated to undergo Short Term Training Programs, Faculty Development Programs, Orientation courses, refresher courses, and other online courses. Teachers are empowered through workshops and effective teaching-learning methodologies and are promoted to incorporate these practices in regular teaching

Detailed learning activities: Experiential Learning

- **This conventional method is commonly adopted by all teachers, especially language teachers. This method facilitates the teacher to interpret, explain and revise the text-only content for better understanding of the subject by the learners.**
- **ICT-enabled teaching includes classrooms with LCD, Language Labs, Smart Classrooms, and E-learning resources.**
- **Online lecture talks, motivational talks, educational videos, and web references support teaching-learning.**

Participative Learning

The institute organizes different student activities and encourages them to participate in local, national & international competitions.

The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational games, discussion, and questions and answers on current affairs.

Further, the institute facilitates students by offering round-the-clock workshops, laboratories, library & Wi-fi facilities.

Problem-Solving Method:

- The college has adopted this method to develop and enrich students' creativity, decision-making ability, critical thinking, and reasoning power.
- By remedial classes
- Revision
- Weekly examinations.
- Mentor's discussion with the students

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

13 smart classrooms are available in the college, all completely equipped and prepared for power-point presentations. Approximately 75% of teaching faculty use ICT technology such as PowerPoint, Google Meet, Google Classroom, YouTube, WhatsApp, and Zoom to enhance the teaching-learning experience. ICT enables tools to increase the standard throughout the curriculum and make the subject matter more effective and engaging. The educator provides various online resources, such as pictures and videos, through the internet. With the assistance of ICTs, we are confident that the teaching profession is evolving from teacher-centred learning to student-centred learning environments.

The college has a well-paced language lab cum computer lab which serves as the centre of teaching for the use of computers to the students of UG classes. This fully-equipped lab is also used to enhance the student's language skills, allowing them to easily

access audio or audio-video materials with the help of teachers. It has become possible for teachers to involve students and actively participate in language learning by using a well-equipped language lab.

Apart from the traditional classroom teaching and interactions, the students are constantly encouraged to use the internet appropriately to pursue knowledge, and the student's response is quite encouraging. The teachers also provide E-Content through the internet, which has a direct or indirect bearing on their respective subjects. Also, standard video lectures on you-tube are recommended to the students by concerned teachers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

30

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college strictly follows the university rules & procedures for internal assessment. Although the schedule of class tests and

submission of assignments for the internal evaluation is fixed one month after the completion of each semester, the students are given the topics for these class tests and assignments well in advance.

- Faculty members share the criteria for Internal Assessment with the students and the weightage allotted to each component – Class Test, Assignment, and Attendance.
- Presentations, group discussions, and case studies are given to students as assignments which help evaluate their communication skills and independent learning.
- Attendance is displayed on the college Notice Board at the end of every month.
- The tests and assignments' marks are accessed objectively and shown to the students.
- The Grievance Committee of the college takes care of the grievances of the students (if any) regarding their Internal Assessment.

As per University, there shall be an internal assessment of 20% in all UG classes. The criteria for 20% internal assessment are as under.

- Two Handwritten Assignments 10%

- One Class test (one-period duration) 5%

- Attendance

Marks for attendance:

90%-100% 05 Marks

81%-90% 4 Marks

75%-80% 3 Marks

65%-70% 1 Marks

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- **The college strictly follows the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.**
- **After evaluating internal assessment answer scripts, the scripts are given to students to have an idea of their performance on the test.**
- **After preparing the assessment report, it is shown to the students; if any grievances there are, they can be resolved immediately and submitted by the concerned faculty to the department.**
- **A Centralized exam cell system is followed. The head of the exam cell is the college registrar, where the university exam-related queries can be solved**

To Provide sufficient transparency and accountability, the college initiates reformative measures in the internal examination, such as giving answer books back to the students after evaluation for their information. Internal assessment marks are shown to the students along with their answer scripts by the concerned teacher enabling them to access the evaluated answer sheets before the marks are finally uploaded on the university panel. The teachers of all the departments address all grievances related to internal examinations, seminar practicals, and self-study papers. All the queries and objections of the students are adequately handled by the teaching faculty and the college administration.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Institute has well-defined learning outcomes. The institution's vision and mission emphasise promoting value education through motivated, trained faculty to prepare the students to accept the challenges of globalisation. The College has a proper communication mechanism for the learning outcomes of the Programs and Courses, which includes the following; Hard copies of syllabi and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students. Copy of the Curriculum and Outcomes of Programs and Courses are also uploaded on the college website.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college is committed to holistic growth, inclusive education, and the overall development of the students. Our students, particularly at the UG level, get a place on the university merit list and have been university toppers. Merit holders in academics, cultural activities position holders, and students having sports achievements are honoured in the annual prize distribution function. The programs like talent search and legal literacy Cells also provide a platform to recognise students for cultural, literary, and social activities. Moreover, the college's annual report also reflects the attainment and evaluation of program and course outcomes.

As part of the course outcomes of various papers being taught to students, there is substantial scope for evaluating opportunities for skill-building, enhancement of conceptual understanding, and experiential and fieldwork learning. The departments track how many students complete their courses, seek employment and go in for further higher studies. The college has also prepared the method of program outcomes and course outcomes that eventually upgrade the education quality of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

379

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://forms.gle/98Rg1LdtGkJN8xzW7

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Govt. College for Women provides a healthy atmosphere, infrastructure, and resources to enhance the capacity and

competencies of students and teachers in research and innovative activities. All creative and extension activities are student-centric. Various activities are conducted to nurture and nourish youth"s minds. These activities help students to understand the various problems faced by society.

The college has different Cells, Associations/Societies and departments, such as the Literary Society, Women Cell, NSS, Sports, Legal Cell, Red Ribbon, and Cultural Society, through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge. Activities conducted by these are beneficial to develop leadership qualities, various skills, planning and organizing.

Women Cell is an excellent platform for girl students to express themselves, and activities conducted by it are helpful to build confidence in the theme. NSS conducts various activities in innovative ways, tree plantation, Swach Bharat Abhiyan, awareness programmes.

Various competitions, essay writing, debate, poetic recitation, speech, quizzes etc., are conducted to bring out the hidden potential of students. Eminent personalities are invited as resource persons to speak on important issues. Seminars and assignments are other activities to enhance the research activities of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

nil

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College regularly conducts extension activities in the tribal villages, adopted villages and weaker sections of the societies. These programmes aim to connect Higher Education Institutions with the community. This will transform the students' outlook and inculcate leadership qualities in the youth

The NSS units, Women Cell, YRC, Legal Literacy Cell, and Cultural Program of the College play a vital role in sensitising students to social issues and their holistic development and organising various social and community welfare programs. These units organise programs such as NSS Camp,Tree Plantation and Water Harvesting, Shikshak divas, Poshan Mah, Hindi Divas, National Youth Day, Water Day, World Yoga Day, International Women's Day, AIDS Awareness Programs, Independence Day, Pariksha pe Charcha and National Unity Day among Colleges and College students. Such programs help students to come in closer contact with their society and community. Also, get about various social problems and customs that prevail in society, and in this way, students try to find solutions to many issues and adjust to the culture, which enhances their personality. Under these programs; especially various awareness rallies help keep students informed regarding personal and societal roles and responsibilities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from

Government/ Government recognized bodies year wise during the year

`nill`

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`04`

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

`350`

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

According to its vision and Strategic Objectives, the College has a policy for creating and enhancing infrastructure to promote an excellent teaching-learning environment. The institute ensures adequate availability and optimal physical infrastructure utilisation to create an atmosphere of excellence in education through technologically innovative educational tools. At the beginning of the academic year, the need assessment for replacement /up-gradation/addition of the existing infrastructure is carried out based on the suggestions from Heads of the departments and the Advisory Committee after reviewing course requirements, computer-student ratio, and working conditions of the existing equipment. The Time Table committee plans for all requirements regarding the availability of classrooms/labs, laboratories, furniture and other equipment. Whenever the need arises to augment infrastructure in terms of the classroom, laboratory books etc., distinguishing features of the College include the following; The College ensures optimal utilisation of the resources by encouraging innovative teaching. . For the science stream, infrastructure utilisation is ensured through the appointment of adequate, well-qualified, experienced lab technicians. The available physical infrastructure is optimally utilised beyond regular college hours to conduct co-curricular activities/extra co-curricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to pamper in sports and extracurricular activities. This ensures holistic development and an all-rounded personality. The college organises Annual Sports Meet each year. They are trained and encouraged to participate in various levels of competition, including intra-college, inter-university, national, and international events. Intra- the college also organizes college events to encourage students to participate. All the Participants are awarded participation certificates. Trophies

duly reward the winner and runners-up teams. Yoga class/awareness Programme: Although the college doesn't have an established Yoga Centre, Yoga Day is celebrated yearly. This year, expert yoga trainers conducted a one-day yoga awareness programme for the faculty and students. Trainerwaspresent on occasion both for ladies and gents.Cultural activities: The college believes in the overall development of its students. It constantly encourages them to participate in extracurricular activities to spark their interests and cultivate leadership qualities and team spirit. Every year the college conducts cultural programs to make this happen, and the best students are selected based on performance to participate at the University level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library supports reading and literacy among students and the community. The idea of a library signals nothing else but reading and the pursuit of knowledge. It forms a habit and tradition of reading among students and members of society. Open spaces for reading are becoming increasingly difficult to find. This leaves students with only the library to run to.

Further, the library gives you a feeling of formal learning. This perception is vital if a student is to achieve academic goals and a community produces literate persons. Library attracts students to read and develops the habit of reading and learning. It increases their thrust for reading and expands their knowledge. The library is enriched with a wide range of books, dictionaries, encyclopedias, competitive books, etc. plays a vital role in encouraging and promoting learning and gaining knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

350000

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has an adequate policy to create and enhance the infrastructure to facilitate effective teaching-learning, which consists of ensuring maximum and optimum utilization of the space and infrastructure to cater to the different needs of students. Our institution frequently upgrades IT facilities to keep pace with

academic growth and technological advancements. The college IT infrastructure was upgraded when special financial assistance was accorded to the College in 2020. The interactive board, LCD Projector, Printers, and high-configuration PCs were installed in the College. Smart classrooms were equipped with an interactive board, LCD projector, Digital Podium with a built-in microphone system, and speakers. The whole College has enabled wi-fi after JIO telecommunication installed a wi-fi facility in the College in 2017. College is also availing of the lease line internet facility from BSNL.

The staff and students can access technology and information retrieval on current and relevant issues.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

156

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institutional mechanisms for maintenance and gradation of the physical infrastructure, academic and sports facilities, and equipment are as under:

Building Infrastructure: Being a government institution, a constant effort is made to provide safe and secure space for equipment and tools. There is a college development and construction committee to look after the maintenance, repair and construction work related to the building. Construction, repair and maintenance of the main building and physical infrastructures like water facility, power supply and maintenance of campus are looked after by this committee.

Computer and IT infrastructure: The college has 5 Labs and 11 smart classrooms for students and teachers using free online resources of MHRD. There are projectors for the delivery of lectures through the use of online material. A dedicated Lease Line for the college Resource Center has been installed in the college by BSNL, which is used in labs, Resource Center and office for academic and office work.

Maintenance of Library/ Library Materials: Accession and withdrawal/ dead stock registers are regularly maintained to record updated and dead stock accessions.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

288

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

441

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

100

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`02`

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`0`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The faculty members encourage students to participate in different co-curricular activities. The academic and administrative bodies of the college in which the institution includes students as

representatives are Subject Societies, Clubs, Members of IQUAC, Class representatives, group leaders during the organization of camp etc. The class representative election was not held this year due to covid 19 pandemic. These representatives act as a bridge between the principal and students. The student representatives put the grievances of students (if any) to the principal, who orders the convener of the Respective committee to handle that adequately. Most teachers try to convey their message to other students via these representatives so that they learn leadership skills besides excelling in academics.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered AlumniAssosiation in the college. Alumni association meetings take place yearly, and plans are discussed in the discussions. The annual alumni meeting is also organized at the institute level every year. Alumni contribution happens in various

non-financial firms, such as alumni interaction week and alumni challenge competition. Alumni visit campus regularly to support the existing batch of students in planning and organizing events, extend support and guidance for the functioning of various student clubs. Alumni who are entrepreneurs have been providing inputs on how to start a new venture and turning them into job providers. This has resulted in two out of four students who have in progress their revenue streams. Some alumni are actively participating in social service combined with creative activities for society's welfare and motivate students to follow their path for the betterment of society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Knowledge, leading to enlightening of minds and help students to meet economic, social and environmental challenges and to become active participants in shaping the future world" The mission of the college is

1. To impart quality education for the overall development of students.

1. To foster interest in research and inquiry.

1. To develop community sense through extension work.

1. To inculcate moral values and leadership qualities among students.

To promote peace and harmony for better work, This is being translated through effective governance. The college management is headed by the Principal and is involved in coordinating the functions of the college to its logical end. Various committees comprising teaching and non-teaching faculty members are engaged in curricular and co-curricular affairs and administrative functions of the institution. The heads of the departments/subjects are authorised to monitor the routine tasks at the departmental level. The administration encourages them and supports them at all levels. The Principal gives the decision taken by them due cognisance. Leadership qualities and decision-making ability are nurtured in heads of Departments. An environment of equity and democracy is set up to conduct affairs in a smooth and democratic atmosphere.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Since we are a government institution, we don't have much decentralisation power, but the Department of Higher Education gives sufficient participative management freedom to the Principal, the academic head of the College, to fulfil the vision and mission of the institution. Academic responsibilities are fairly divided among all the staff members. Committees are appointed for the various academic and co-curricular activities to be conducted in the academic year. The list of committees is displayed at the beginning of the year on the staff notice board. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff meetings. The Principal of the College holds regular meetings with the teaching and non-teaching staff. In these meetings, various issues are discussed before arriving at a final decision. The Heads of Departments monitor the functioning of the multiple departments.

Participative decision-making ensures the total participation of all

the people concerned. The office administration of the College is headed by the Principal, under whom there are Superintendent/ Deputy Superintendent, Assistants, Clerks and other Class IV Staff members. Thus, the decentralisation of the institution's departments and personnel helps improve the quality of its educational provisions.

Participative management: The Administration is always open to discussion with the teaching and non-teaching staff, which, in turn, encourages the staff's involvement to improve the effectiveness and efficiency of the institutional process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has a perspective plan. The aspects considered for inclusion are;

- Quality enhancement and the improved teaching-learning environment.
- Enhancement of student support systems.
- Improved student success rate.
- To be more innovative and industry-relevant in curriculum design and be more creative in academic delivery, emphasising effective technology integration in the teaching-learning process.
- The teacher is more of a facilitator and mentor than just a full-time tutor.
- To establish research facilities and to nurture and develop a research culture among the students and staff.
- Life skills will be an integral part of curriculum development and delivery.
- To emphasise multi-dimensional evaluation of student learning and to enable student learning outcomes to match their employers' expectations.
- Support to Weak and Bright Students:

Sr. No.

Category

Extra care taken for students

1

Weak students

· The faculty member provides additional time for better understanding.

· Extra counselling to motivate students and guide students for better preparation.

· More assignments are given.

· Mentors are facilitated to understand personal difficulties of students.

2

Bright students

· Supplementary assignments are provided to develop skills in complex problems solving.

· Extra classes for advanced topics.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institutionisgovernedbyHigherEducationDepartment,PanchkulaHaryan aallthecollegesinthestateofHaryana.However,theadministrationofGovern mentCollegeforWomen,Mahendergarh, isthePrincipal's responsibility,wh oisdirectlyaccountabletotheDepartmentofHigherEducation.ThePrincipali sinvolvedinoverlookingtheimplementationofplansfortheCollege.Heensure sthatregulardaydayoperationsareadequatelyconductedthroughfeedbackfro mconvenersteachingandnonteachingstaff.TheHeadsofDepartmentsensuretha ttheplanscommunicatedtothembythePrincipalareimplementedsystematicall y.Committeesforco-curricularactivitiesThecommitteesareformedatthebeg inningoftheyearandareassignedtasksaccordingtotheinstitutionalplansfo rthecurricularactivitiesthatenhanceoveralldevelopmentofstudents.Admi nistrativeCommittees[Examinations,Scholarships,Purchase,Discipline,S ports,Admissions,Library,etc.]Forthesmoothconductofalladministrative activitiesaccordingtorequirementsofacademicbodiesandgovernmentrules, therearecommitteesheadedbyseniorfacultytoguidethefunction.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being the Government College, the Government of Haryana offers the following welfare schemes for all its employees. The orders are issued by the Department of Higher Education, which the college strictly follows.

- **Summer and winter vacations for both teaching and non-teaching staff**
- **The government provides LTC as one month's salary once in four years.**
- **Group Insurance scheme for the College's Staff (Teaching and Non-Teaching). This helps the staff in times of need.**
- **Maternity (180 days) and paternity (15 days) leave.**
- **Provident fund/NPS for the employees of the college.**
- **Medical reimbursement facility for the employees of the college.**
- **Casual leave of 10/15/20/days for the employees.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments there of, the institution monitors the performance appraisal system by submitting the teaching staff's API(Annual Progress Report). The APIreflects the details of refresher/orientation courses/ workshops, etc., that the teacher attended during a particular period as it is deemed mandatory for promotion in the next grade. The stock of teaching performance is computed by reflecting the teacher's involvement in curricular, co-curricular and extra-curricular activities. . The principal then grades the teachers on the comprehensive report and recommends higher authorities for further necessary action. The APIs are sought at every step of gradation / next promotion. Performance Appraisal for non-teaching faculty The appointment is made through the HPSC, Haryana and after joining as per service rules, the Department asks for the names of teaching and non-teaching staff from time to time for promotion. The principal concerned is being asked to give a report (Annual Progress Report) where general performance, conduct, and character are being evaluated and appraised. The complaint of involvement in any unpleasant activity, if any, is also being reflected.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution continually monitors the effective and efficient use of available financial resources for infrastructure development and teaching learning. Every paisa spent on the development is adequately auditable by the charted accountant. A financial audit of the accounts is a necessary process and is strictly followed by the college. The college undergoes an external audit conducted by the higher education department. They verify and confirm all finance-related documents. The report of the audit is submitted to the higher education department. In case of query, documents are sent to the college for clarification. The principal strictly monitors all the processes in the college. The copies of the audit are also preserved in the college for records.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The government runs the institution, so the funds utilized are primarily allotted through the Higher Education Department of Haryana. Funds to be allocated for the institution form an annual budget per requirement. The same is being discussed with the chief

Accounts Officer / Financial Advisor for the allotment of funds under different heads.

The allotments are made to the institution throughout the financial year through the Budget Evaluation and Management System application. The optimum end use of the funds is completed per the rules and regulations and is subjected to audit by the government. Within the institution, funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under the heading "Local Funds".These funds are utilized to benefit students and meet other minor college expenses. To ensure the optimum end-use of these funds, college development and purchasing committees are framed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

To enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution are as under:

- All the faculty members are encouraged and supported to participate in Orientation, Refresher Courses, Workshops, Seminars and conferences related to the teacher-learning process and research.
- Teachers are also supported and encouraged to participate in examination evaluation processes.
- The poor and needy students are provided financial aid from the college's local fund. The college administration provides the transport facility to disadvantaged students at the lowest possible bus fare.
- The IQAC also provides guidelines, internet access and verification processes for the students to get the post-Matric scholarships.
- The college also provides a platform for the students to participate in Intra-College and Inter-College level debates, competitions, seminars etc.
- The students are thoroughly aware of available services for

them, like Library and Reading rooms, Hostels, Sports, Transportation, Healthcare, Internet facilities, NSS, etc., and they are actively participating and using all such Services.

Regular meetings of IQAC are conducted under the chairmanship of a worthy Principal with a fixed agenda, and suggestions are taken from all the members of IQAC for improvement and better implementation of the curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The institution follows the academic calendar released by the Affiliating University IGU Meerpur, Rewari. The faculty members follow a lesson plan consisting of the details regarding institutional objectives and the contents to be covered.

IQAC provides the development and application of quality parameters for the institution's various academic and administrative activities.

Effectiveness of the Programme Design Step 1:

Step 1: Subject Division

Step 2: Time Tables

Step 3: Lesson Plan

Step 4: Lecture Notes

Step 5: Assignments

Step 6: Regular assignments:

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution aims to maintain gender equity and social equity in imparting education. There are quite a good number of female students and staff members. Being a women's institute, the safety

and security of everyone on the campus are ensured. Gender equity is a way of life. The college encourages girls to participate in academic, cultural, sports, and social activities. The women empowerment cell organises various activities to sensitise and promote gender equity among students and staff.

Women cell and Anti-Sexual Harassment committee, Grievance Appeals and Redressal committee are established per government norms. The college ensures that there are no instances of ragging or Sexual Harassment on campus. Teachers perform proctorial duties throughout the campus area- rooms, corridors, labs, playground, library, outside the girls' shared room, etc. They take necessary action whenever needed. CCTV cameras are installed at many places to ensure the safety and security of all students and staff members. The college is committed to providing a safe environment for this purpose. Students are aware of the'' Durga Shakti -App as per UGC guidelines

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

- Dustbins are provided on the campus to keep the campus clean, neat and tidy.
- There are various dustbins on the college campus, i.e., corridors, lawns, washrooms, etc.
- Awareness of waste segregation in created blue-green and red dustbins are used. .
- Compost arrangements are also made to cover solid waste into fertilizer. The Sanitary Napkin Machine is installed in girls' washrooms.
- Students and staff members are advised to put the waste material in the dustbins.

Liquid Waste Management:

- Our college manages the proper system of liquid waste.
- Liquid waste from toilets is drained through the municipal main drain
- Liquid waste from the points of generation, like the toilet, kitchen, etc., is let out efficiently into a proper drainage facility.
- The entire used sewage, washing, and drinking water are adequately managed.

E-Waste Management:

- All e-waste is disposed to a separate room.
- Non-functional computer equipment and its peripherals are safely disposed of. The cartridge of the laser printer is refilled outside the college campus.
- UPS batteries are recharged/repaired by the supporting instrument or photo linked. The laboratory assistants and teaching staff set minor repairs.

E-waste is generated using obsolete computer systems, including monitors and CPUs.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	*View File*

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	*View File*
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	*View File*
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

E. None of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading | **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment for everyone with

tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. To build a nation of youth who are noble in their attitude and morally responsible, the college has organized and conducted several activities to develop and promote an environment for ethical, cultural, and spiritual values among the students and staff. The college and its staff members jointly celebrate cultural and regional festivals, like New-year's day, Fresher Party, teacher's day, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like Diwali Mela celebration, Holi Milan celebration, New Year celebration, Lohri celebrations, etc. In this way, the institute's efforts/initiatives provide an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities.. Birth anniversaries of all national heroes are celebrated with the local community. Thus the college has created a very positive image for all the communities, and they donate and help the college in developmental activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution takes all possible initiatives in organizing various events and Programmers for moulding the students and staff to become responsible citizens of the country by sensitizing them to the constitution of the country. Indian constitution provides human dignity, equality, social justice, human rights and freedom, and the rule of law—respect and superiority of the constitution in the national life. The college encourages the students to participate in various activities such as blood donation Camps, Voter's day, Republic day, Independence Day, and study tours that make them understand the importance of protecting the country's cultural heritage. The students have taken up many clean lines drives inside the campus and nearby villages, considering it a responsibility of every citizen. The students have also taken up plantation drives to provide a clean and green environment. Swachh Bharat Abhiyan has also been an important initiative taken up by the college where. We

organized an awareness rally for the students and took a tour of the entire town to create awareness among all. The college has also Conducted a voter awareness program for all the students and was sensitized about their constitutional voting powers

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes National festivals and birth/death anniversaries of great Indian personalities. The college organizes national and international commemorative days, events, and festivals with great zeal. Through these events/celebration students, teachers, and non-teaching staff of this college know the value of national integrity in the country and their role in it. Besides

these events, several other national and international days are also celebrated in the college . on 23rd March, Sheed Diwas is celebrated to devote to Bhagat Singh Rajguru and Sukhdev the great character. international yoga day is celebrated every year on the 21st June. So, Hindi Diwas is celebrated on the 14th September every year. The birthday of Mahatma Gandhi and Lal Bahadur Shastri is celebrated every year on 2nd October. The Principal of GCW Mahendergarh hosts the National flag during National festivals like Independence Day, Republic Day, Non-Violence Day, etc. The Principal offers the Felicitations. The students deliver patriotic Speeches, and cultural programs on patriotic themes are performed. The Death Anniversary of Gandhi Ji is observed as Martyr's Day on 30th January every year. The Institution's staff and students keep silence for two minutes at 11 a.m. on the same day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

For the development of students' personalities, different activities are an integral part of the curriculum of our College. The annual Athlete meet is one of these activities. Every year Athletic meet is organized in February or March. All the students and staff members take part in this event. For the Athletic meet, all the staff members perform their duty honestly. The College has made very effective efforts in this area. We have neither a separate physical education department in this College nor any physical teacher. As a result, we have not achieved as many achievements as our students deserve.

The College regularly celebrates national festivals like Independence Day, Republic Day, and Gandhi Jayanti, during which eminent advocates/social activists/freedom fighters are invited as

guests. They deliver inspiring speeches to the students highlighting critical human values. We celebrate meditation and yoga day on the 21st of June every year. This creates awareness about the advantages of Yoga and meditation among the staff and the students. Plantation day has been celebrated in the College to make the staff and students friendly. There are quite a good number of female faculties. The College ensures that there are no instances of ragging or sexual harassment. Agriculture is significant for multiple reasons. Due to the advent of science and technology, people pay little attention to farming and farmers. Realizing the hourly need to make the students understand it, all faculties motivate and make aware of agriculture, industries, and services according to area wise.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College always try to implement distinctiveness in work. Our College has a large number of girl students from the surrounding villages. Our college staff identify their talent and encourage them as per our mission statement,. This institution was established in the year 20. The main aim was to provide an opportunity for the rural girl students of this area to pursue higher education for the development and progress of the family.ThePG in three subjects is started.In accordance with the mission statement, the College gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular and extension activity very actively. Through the NSS, Red Ribbon,cultural and sports,and the Earn While You Learn scheme, the girl student gets a stage and dais to develop their academic, professional, cultural, and social consciousness, alertness, and responsiveness. . Various eminent woman personalities are being invited for guidance on several issues. Health check-up camps were organized to find out the health issues and provided them with Government and private hospital help in the form of consultancy and expenditure. The strength of the

College is that the literacy rate is gradually improving in the different villages of the Mahendergarh District

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The college proposes following future plan for the year 2022-23 Renovation of Girls Common Room. Construction of Waste Management Unit/ Polythene recycling. Establishment of new science block. Establishmnet of new teaching block of 8 rooms.. Making College campus single used plastic free campus.