

Lesson Plan Even
B.A 2nd Semester
Paper
(Elements of Public Administration)
Public Administration

Unit-1

Week1(13Jan2024)

Department , kinds of departments and basis of department

Week2

Public Corporation ,differences in between Public corporation and Department

Week3

IRC,Line and staff agency

Week4

Administrative Tribunal

[Assignment/Test](#)

Unit- 2

Week5

Recruitment, kind of recruitment and problem

Week6

Training, kind of training ,significences of training

Week7

Promotion and method

Morale

[Assignment/Test](#)

Unit -3

Week8

UPSC and HPSC

Week9

Witaly council and CAG

[Assignment/Test](#)

Unit -4

Week10

Budget ,principals, significances and preparation, enactment of budget

Week 11

Estimate committee and Public Account committee, Audit and its significances

[Assignment/Test](#)

Week12

Revision

Lesson Plan
B.A 4th Semester
Paper(Indian Administration)
Public Administration

Unit -1

Week1(13Jan2023)

All India services, IAS

Week2

IPS and IFS

Week3

Central and state services in India

Assignment/Test

Unit- 2

Week4

Preparation of budget in India

Week5

Enactment of Indian budget and parliamentary control or public finance in India

Week6

Role of controller and auditor general over Financial Administration

Week7

Estimate committee &

Public Account committee

Assignment

Unit -3

Week8

Governor his appointment ,term, power ,position and council of minister and chief minister in state administration

Week9

State secretariat and chief secretary of state

Assignment/test

UNIT-4

Week10

District administration its feature and components

Role of Deputy Commissioner in district administration and Superintendent of police

Week11

Role of Divinsional Commissioner in district administration

Administration and citizen,

Week12

E-Governance, Information communication technology (ICT) in Public Administrative institutions
[Assignment/Test](#)

Week13

Revision

Lesson Plan
B.A 6th Semester
Paper (Rural Local self Government)
Public Administration

Unit-1

Week1 (13 jan2024)

Meaning and concept of rural local government

Week2

Community Development programme, National Extension Service programme and origin and significances of panchayati Raj

[Assignment/Test](#)

Unit2

Week3

Composition of jila Parishad function and power personal of Zilla Parishad

Week4

Composition of Panchayat samiti and gram Panchayat and gram sabha

[Assignment/Test](#)

Unit-3

Week5

Financial resources of panchayati Raj institution , State control over Panchayati Raj institution

Week6

Political parties and people participation in panchayati Raj institution, Integrated rul development

[Assignment/Test](#)

Unit-4

Week7

District rural development agency

Week8

73rd constitutional amendment

Week9

Mahatma Gandhi National rural employment guarantee act (MNREGA)

Week10

Information communication technology and

Week11

Rural Development
Assignment/Test
Week12
Revision