



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Govt. College Mahendergarh
• Name of the Head of the institution		Maj. Mani Ram Lamba
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		01285220246
• Mobile no		9812714243
• Registered e-mail		gc_mohindergarh@yahoo.com
• Alternate e-mail		msyadav2004@gmail.com
• Address		Government College Mahendergrh, opposite Mini Secretariat Mahendergarh
• City/Town		Mahendergarh
• State/UT		Haryana
• Pin Code		123029
2.Institutional status		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Urban

• Financial Status	UGC 2f and 12(B)																						
• Name of the Affiliating University	Indira Gandhi University Meerpur-Rewar																						
• Name of the IQAC Coordinator	Sh. Jitender Kumar																						
• Phone No.	9467716627																						
• Alternate phone No.	01285220246																						
• Mobile	8708671402																						
• IQAC e-mail address	gc_mohindergarh@yahoo.com																						
• Alternate Email address	proflnyadav@gmail.com																						
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gcmahendergarh.ac.in/MenuData?Menu=d5jo6AxztEo=																						
4.Whether Academic Calendar prepared during the year?	Yes																						
• if yes, whether it is uploaded in the Institutional website Web link:	http://gcmahendergarh.ac.in/QuickLinks?ID=BFcJrpmMV3E=																						
5.Accreditation Details																							
<table border="1"> <thead> <tr> <th>Cycle</th><th>Grade</th><th>CGPA</th><th>Year of Accreditation</th><th>Validity from</th><th>Validity to</th></tr> </thead> <tbody> <tr> <td>Cycle 1</td><td>B</td><td>NIL</td><td>2002</td><td>01/07/2002</td><td>30/06/2007</td></tr> <tr> <td>Cycle 2</td><td>B</td><td>2.16</td><td>2017</td><td>30/09/2017</td><td>29/10/2022</td></tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	NIL	2002	01/07/2002	30/06/2007	Cycle 2	B	2.16	2017	30/09/2017	29/10/2022
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to																		
Cycle 1	B	NIL	2002	01/07/2002	30/06/2007																		
Cycle 2	B	2.16	2017	30/09/2017	29/10/2022																		
6.Date of Establishment of IQAC	04/05/2011																						
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																							

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Higher Education Department, Haryana	Office Expenses	State Government	2021-22	40000
Higher Education Department, Haryana	Sports	State Government	2021-22	50000
Higher Education Department, Haryana	Placement Cell	State Government	2021-22	85500
Higher Education Department, Haryana	Cultural Activities	State Government	2021-22	40000
Higher Education Department, Haryana	Library	State Government	2021-22	57900
Higher Education Department, Haryana	Women Cell	State Government	2021-22	60057
Higher Education Department, Haryana	Laboratory Augmentation Grant	State Government	2021-22	6491158
Higher Education Department, Haryana	Earn While You Learn	State Government	2021-22	60057
Higher Education Department, Haryana	Travelling Expenses	State Government	2021-22	63450
Higher	Scholarships	State	2021-22	301000

Education Department, Haryana	and Stipends	Government		
Higher Education Department, Haryana	Leave Travel Concession	State Government	2021-22	79560
Higher Education Department, Haryana	Salary including for contactor Services	State Government	2021-22	61948635

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none">• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	03	
<ul style="list-style-type: none">• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
<ul style="list-style-type: none">• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none">• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Extension lectures and seminar on "Environment Yoga day"		
A program to spread awareness "No drug" and "cyber crime" among the students		
Establishment of well equipped Geographic computer Labs		

Workshop on skill development "New education policy" and regularly kept watching on college functioning and activities not only to maintain good tradition of the institute but also to set a new quality benchmarks.

Under construction of the new Admin block

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Teachers were encouraged to complete syllabus well in time.</p> <p>Incharges of different committees were motivated to utilize annual grant well in time for the benefits of students and for the betterment of the institution Teachers were asked to motivate students to participate in extracurricular activities for their overall development through different Cells like cultural, sport, NSS, NCC, and women cell etc. The focus was given on skill enhancement of teachers through online training courses IQAC chalked out the plan of establishing new lab for Geography classes, Computer labs for B.C.A classes and B.Com. classes</p>	<p>The syllabus of all classes was completed in time and teachers used smart class rooms and also taught students by online mode.s All grants were utilized in time</p> <p>The students participated in these activities throughout year. FDP, online webinars, workshops, were attended by staff members Fully computerized Geography Lab was established. The establishment of new two computer labs for B.Com & B.C.A is under process</p>

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	18/11/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	30/12/2022

15.Multidisciplinary / interdisciplinary

As the college is affiliated to IG University, Meerpur, Rewari, the college follows the University. The University and Haryana Government is committed to implement the NEP in all Educational Institutions of Haryana. The IG, University conducted a workshop on NEP. The college also conducted a workshop on NEP for faculties to discuss institutional plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education in view of NEP 2020 and as per the guidelines of the University. The college is fully prepared to transfer itself into a holistic multidisciplinary institution as per the guidelines provided by the University. At present the college has adopted CBCS pattern in P.G. Classes.

16.Academic bank of credits (ABC):

The syllabus and courses are developed by the concerned university and the affiliated college adopts and implements the same as per the university guidelines.

17.Skill development:

The concerned college offered courses in various fields digital marketing, horticulture and landscaping, taxation, tally and GST. The college conduct training of yoga and beauty parlour course for girl students under women cell. The concerned university is in the process of implementation of NEP

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has one of the maximum umbers of Language departments in the University namely (i) Hindi (ii) Sanskrit (iii) English and all these departments offer full programs or courses in different programs which deal with India Languages, Culture, Knowledge System amongst other topics. In addition to these departments the college faculty also have interest and research work in these areas to help students in develop understanding about our traditional ethos. The college constantly encourages its faculty to hone their skills in these areas by attending FDP, Refresher courses, seminars and conferences and also by organizing these for the benefit of all faculty from different institution across India.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution has limited role in designing of the curriculum as the same is decided by the affiliating university. However, the institution strives to make the teaching and learning practical with focus on the outcomes. The institution aims to develop skills, knowledge and attitude in the students so that they can become independent. The main objective of the institution is that the students would meet a specific standard to attain the real goal of education. The teachers follow the proper lesson plans. The important aspects of the study/syllabus have been taught by the teachers to increase the knowledge of the students. The institution adopts the following practices to meet the said approach in students as:

- **Fundamental:** The aspects of teaching and learning are clear as the student's stream. The basic knowledge has been increased inside the students.
- **Practical:** To ensure the theoretical knowledge as valuable outcomes in their life.
- **Reflective:** Initiatives has been taken by institutions to create awareness and develop the decision power in the students about social evils.
- **Seminars/Workshops:** To enhance the knowledge of the knowledge of the students through various seminars and workshops on the current issues.
- **Group discussion:** To aware the students and develop self confidence to take self decisions in life.

20.Distance education/online education:

- GCM does not have distance programme online.
- GCM conducted classes online during the pandemic, using Zoom/ U Tubes.
- The faculty quickly adapted and leveraged Zoom? U Tubes for online classes/ recording lecturers
- The courses were kept on track by using these online tools.

Extended Profile**1.Programme**

1.1	7
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	2833
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	847
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	329
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	43
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	99
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	32
4.2 Total expenditure excluding salary during the year (INR in lakhs)	7000000
4.3 Total number of computers on campus for academic purposes	150

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

All departments of the college are required to implement the syllabus prescribed by Indra Gandhi University, Rewari. The Timetable committee draws up a detailed time table which efficiently deploys the units of time for academic and co-curricular activities as for example, theory, practical, tutorial, life skill, value education, different cultural events thereby ensuring a balance between the different types of engagement a student is expected to participate in. The syllabus is completed and revised well in time by preparing good and effective lesson plans of entire syllabus and teaching accordingly. It is notified to the students by displaying lesson plans on class room wall. Regular and frequent inspections are made by the officers from the Directorate, Higher Education and the college principal to ensure effective implementation of academic activities. Tutorials, class tests, internal assessments comprise the formal evaluative processes

Annual Quality Assurance Report of GOVERNMENT COLLEGE discussions. The college is well equipped with smart class rooms,

virtual class rooms, audio-visual and other ICT facilities which are extensively used by teachers in day to day teaching to make delivery

of curriculum attractive to students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is accordance with directives and norms of the affiliating university IGU, Meerpur Rewari and of the parent Higher Education Department of Government of Haryana and also decided before starting the each session. The semester system is followed in UG and PG programs. The semester exams are held in the month of February-March for odd semester and in July-August for the even semester during the session. There is a prospective planning not only about the schedule for the admissions, academic activities, vacations and examinations but also about important co-curricular and extra-curricular activities to be followed in every session. The continuous Internal Evaluation is assessed at two levels by the

1. Institutional Level
2. University Level

At the institutional level, The Continuous Internal Evaluation is done through Internal Assessment and one class test every semester. In addition to these written assignments, an oral assessment is done through group discussion/debates etc. The CIE at the college level contributed to the 20% of the total evaluation by university. The CIE also is catered with, which includes the Semester End examination, the project viva-voice; this keeps the students constant evaluation. The Practical Exams and final semester exams are held by the college and the external Examiners are appointed by the university.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/10ByRyvrPvuBcOH_tKgEolzwYu00pST2B/view?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**5**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**125**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college runs the courses in Arts, Commerce and Science streams. Curriculum is designed by Indra Gandhi University, Rewari which included various topics chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and professional Ethics. The college strived to focus on these issues with a view to ensure holistic development of the students. Environment Studies is a compulsory subject for all under graduate first year students. Human Values and professional Ethics: Value Education is a compulsory paper for M.A Classes(English & Hindi) and for under graduate classes there are chapters and topics based on human values and ethics

Gender: The prose, poetry and other chapters in certain courses and Anti Sexual Harrassment committee has been constituted for redressal of complaints about sexual harassment. The committee is involved in prevention and redressal of the complaints regarding

sexual harassment of women employee and students Environment and sustainability: Environmental Studies as a compulsory subject is included in all UG programmes. The current issues of environment awareness has been thoroughly addressed. Every year N.S.S undertakes a host of activities in the nearby villages during the special camps. In these camps N.S.S organizes various environment related programs including village cleanliness, cleaning of gutters, eradication of grass, plastic free drive etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	NA
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	NIL

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2840

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2840

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

A focus is geared to the needs of students, clear learning, goals/targets/ objectives, interactive learning, and teaching processes, and the provision of useful feedback to students through assessment. The college is committed to imparting quality education keeping in mind the age, gender, personality, motivation, self-concept, life experience, and cultural background of the students. Attending to the common needs and learning level of their students, teachers are aware of adjusting the expectation of the students. Similarly, students are made to opt for Sports and NSS keeping in mind their interests and potential. Before the beginning of the course, teachers try to know the level of the students. They try to know their knowledge of the course concerned and their comfort level either in Hindi or English as a medium of expression is concerned. As most of the students come from Hindi medium schools, the medium of expression is bilingual. Remedial classes, for English subjects, are also organized for the benefit of the students. Subject teachers interact with all the teachers and identify the learning level either as advanced or slow learners

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2840	43

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

We teach students with more focused approach on practical and experiences instead of just have simple book reading studies. This help student to learn and remember thing quickly and for long time.

Almost all subjects have practical lectures, trips to different locations as per the requirement like national/international labs, museums, agro farms, industries, educational institutes etc..where students can observe, learn and measure the things more accurately and practically.

Students are involved in organizing and coordinating various activities which develops leadership skills, team spirit, and skill of critical thinking among the students.

The learning is getting enhanced by use of different digital tools and modules of learning like Digital boards, PPTs, Quizzes, 1:1 interactive sessions, problem solving tutorials etc..

Time to time we organize different workshops, seminars, workshops, study tours, lectures from subject matter experts.

College library has been setup with extensive set of Books, magazines, newspaper, internet facility and soft copies of rare books, study notes and practical videos of different topics made available via CDs and DVDs.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teaching can't be effective until unless teachers and students have regular interactive connects - our college have made this possible with the help of learning management systems. LMS helps us in keeping track of progress report of each and every student. While in parallel to this students are benefitted with anytime learning. Teachers have uploaded their lectures, study notes, books, practical videos, sample question papers, quizzes and many more other study related things.

Though we have already digitalized our more of study to a good extent, but the COVID pandemic in 2020 has changed everything drastically and we have to switch our Physical classroom based studies to e-learning studies, whereby teaching is undertaken remotely and on digital platforms.

Learning modules, eBooks and virtual labs are also made available. Google Classrooms, Google meet, WebEx and Zoom has been widely used e-platforms during Pandemic in the institution to carry out academic activities.

We are assigning projects, conducting quizzes, unit test via Google classroom.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

28

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

268

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism to deal with examination related grievances is fully transparent, efficient and in time limit . There is full transparency in the internal assessment examination process. The criteria for the same is according to the affiliated university. In the beginning of the semester, faculty members inform the students about each component of the assessment process. The internal assessment test schedules are prepared well in advance according to the university and same is communicated to the students. To ensure proper conduct of formative tests, two invigilators are assigned to each hall. The marked answer papers of the students are distributed to the students for verification and the grievance, if any, is redressed immediately. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All the rule and regulations issued by the affiliating university followed strictly by the college while conducting internals and semester-end examinations. At college level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding the process of evaluation of examination. The concern teacher distributes the evaluated answer sheets to students, and if any grievance is found, the concerned teacher resolves the

issue .For full transparency, the internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, obtaining of marks, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. All such discrepancies are taken positively and are reassessed by another teacher if necessary.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. ? Graduate attributes are described to the first year students at the commencement of the programme. ? At least five hours are spent by the teachers for introducing the subject to the Students. ? Learning Outcomes of the Programs and Courses are observed and measured periodically. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting. ? The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings. ? Demonstrate of thorough conceptual understanding in the core areas of all the subjects with the support of mathematics. ? Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications. ?? Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze and interpret the results, including a quantitative understanding of uncertainties. ? Locate existing scientific research relevant to a given topic, and evaluate its accuracy

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a vision for contributing towards the creation of a tolerant, equitable and enlightened society through holistic education for women. Employability and opening up of a newer horizon for higher studies are the specific outcome.

Lectures and motivational sessions are organized round the year to keep the students focused and motivated in their learning outcome. Each department regularly holds staff meetings to review issues pertaining to the syllabus covered by each teacher and other academic matters. Based on the performance of the students in internal assessment, teachers periodically evaluate the effectiveness of their methodologies and appropriate new strategies. The detailed syllabi, course outcomes and programme specific outcomes are available in the college website also. Attainment of course outcomes and the program outcomes is generally evaluated through variety of internal assessment tools like class test, assignments, class seminars etc.

Lesson plan based on the syllabus prescribed by the university is prepared by the teachers. Keeping the course outcome in mind the teachers prepare a strategic teaching plan incorporating various elements of learning viz: experimental learning, problem solving methodologies, participative learning etc. Records analyzing end semester result are kept in the department and programme wise result analysis. Interactive sessions with Alumnae are held from time to time to discuss on career prospects. Upgrading laboratories with required equipment and facilities to access e-journals, The results of outgoing students and enrolment percentage of students are also indicators of Programme Outcomes and Programme Specific Outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

247

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gcmahendergarh.ac.in>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college Primary goals is over all development of students so that they will prove an asset for the society. The teachers involve

students as active partners in teaching-learning and other co curricular and extra-curricular activities. They provide students an environment to come out with their innovative ideas and understand the practical exigencies of their respective academic domain. The teachers motivated students to develop their own opinions about the topics and are made to present their views in constructive ways through presentations and write ups. They are given practical situations where they can apply the theoretical knowledge and thus by simulating real life type of experiences. Various activities of subject societies and designated cells and celebrations of the achievements of key national personalities not only provide students to articulate their innate capabilities but also inspire them to make use of the learned knowledge in pioneering ways. The students are given an extensive exposure through extension lecture annual Science Exhibition and organization of quiz at different levels help students in honing their innovative skills.

Thus, an environment for innovations help in grooming students to think rationally, innovatively and creatively to develop their own systematic understanding and to add new dimensions to learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

00

File Description	Documents
URL to the research page on HEI website	NIL
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

03

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

00

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighbourhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Agriculture new technique etc. The NCC unit of the college comes under 16HR BN.NCC Narnaul. It aims at developing qualities of leadership, patriotism, maintaining discipline, and character building. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, Swachh Abhiyan, National equality awareness. Other than NSS and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Road Safety, Tree Plantation, Plastic eradication, No vehicle day, Voters awareness, Blood donation camps, etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

940

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

940

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

04

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is a premier higher education Institution of Government of Haryana having a very large campus. There are adequate infrastructure and physical facilities for teaching learning activities. Different sizes of classrooms are adequate to accommodate the students as per the requirement of classes. Rooms are airy and well shaped to provide healthy and hygienic study

conditions to the students and also have requisite number of dual desk and sitting chairs. The college administration is always in the process of enhancing its physical infrastructure to meet the growing needs. The college has 18 labs, 10 smart class rooms, 1 auditorium with seating capacity of about 500, 1 seminar hall, 1 conference hall, 1 library with information centre for making use of free online resources of MHRD by students and teachers. A dedicated lease line (of 50 mbps) for the college. Resource centre has been installed in the college by BSNL which is used in labs, resource centre and office for both academic and office work. All the departments maintain the facility of computers and printers for preparing the study material for the classes and completing other exam and administration related assignments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There are good facilities for organizing cultural activities and sports events in the college for providing students an overall growth of mind, body and attitude in wholesome terms. There is a well furnished auditorium with good audio-visual facility, two permanent stages (one open and one covered), one spacious conference room, girls' common room, large porch and open space for rehearsal and organisation of cultural and literary events in the college. There is a very large multipurpose sports ground for organizing athletic and other sports events. The college also has separate handball, basketball and badminton grounds for practice and organisation of the related sports events. Not only this, the college has the facility of boxing mats to be used for practice and organisation of the related sports events. There is a gym facility in the college equipped with latest gadgets for the physical fitness of students. There is compatible space for yogic and other physical exercises in the college and the different cells such as NSS units, NCC wings and Women Cell organize various events such as Yoga Day, Self Defence Camp, routine NCC drills etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1399000

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Soul 3.0

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above
--	------------------------------

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)
228632

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
4.2.4.1 - Number of teachers and students using library per day over last one year
30

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There is optimum use of IT facility for teaching-learning activity and other administrative and official purposes in the college. These facilities are provided through various computer labs and e-resource centre and through the availability of computers, printers and internet in different teaching departments and office branches. The IT infrastructure of the college is regularly updated in accordance with the emerging needs. There are above two hundred working computers for teaching purposes and ten for official purposes. Annually, quotations are called in the beginning of the session and rates for different computer accessories, antivirus software, cartridge refilling, and repair jobs are finalized for ready access to expert facility to keep college IT infrastructure overhauled. There is adequate facility of internet to students, faculty and office staff. Presently, there is 1 leased line working in the college - thirty-five MBPS line for teaching and official use; ten MBPS line for e -resource centre and library use; and three MBPS line for video conferencing facility. The college campus is Wi-Fi providing the technical support for this purpose. The college is committed to add more internet facility in future as and when need arises. There are some key empowered committees to assess, maintain, upgrade and modify IT infrastructure of the college. ICT Data Base Committee keeps the record of IT facility and assesses its adequacy and informs accordingly to the concerned departments and the Principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

189

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1399000

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institutional mechanisms for maintenance and gradation of the physical infrastructure, academic and sports facilities, and equipment are as under :

Building Infrastructure : Being a government institution, a constant effort is made to provide safe and secure space for equipment and tools. There is a college development and construction committee to

look after the maintenance, repair and construction work related to the building. Construction, repair and maintenance of the main building and physical infrastructures like water facility, power supply and maintenance of campus are looked after by the different committees.

Computer and IT infrastructure : The college has 18 Labs and 08 smart classrooms for students and teachers using free online resources of MHRD. There are projectors for the delivery of Lectures through the use of online material . A dedicated Lease Line for the college Resource Centre has been installed in the college by BSNL, which is used in labs , Resource centre and office for academic and office work.

Maintenance of Library/Library Materials : Accession and withdrawal/ dead stock registers are regularly maintained to record updated and dead stock accessions .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

732

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

734

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	NIL
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**1214****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****1214**

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

31

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is effective representation and continuous engagement of students in different college activities and they are active in the college affairs. They work in tandem with

teachers and other college functionaries in managing different administrative, academic, co-curricular and extra- curricular activities held round the year in the college. The names of such students are displayed on college website for maintaining overall transparency and inspiring other students to come forward and show their leadership skills. Namely Women Cell, NSS, NCC, Legal Literacy Cell, Placement Cell and Subject Societies choose students' representatives in the beginning of session to provide them a leadership role in managing the activities of these cells and to mobilize students for active participation in these activities. They are actively involved in planning, arrangement, conduct and reporting of events organized by these cells. Most of the initiatives and suggestions under the motivating guidance of teacher in-charges come from these students and after the finalization of activity, they plan their finer niceties. Their interest in the conduct of events is really appreciative and they involve other students fully in the organization of events. The volunteers of NSS

and NCC are mainstay of the organization of different events and functions by providing logistic support and by maintaining discipline. Their role in extension activities and social awareness campaign is really remarkable.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association is registered as per government norms of cooperative societies for the betterment of college to serve the nation.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Vision:</p> <p>To serve the socio-cultural needs of the community and to transform the living standards of rural youths by providing easily accessible, equitable, quality education and also fostering an enduring sense of discipline and dedication to work to make them professionally competent at national as well as in changing global world.</p> <p>Mission:</p> <ul style="list-style-type: none"> ◦ As a center of excellence this college promotes habits of excellence in students by providing easy access to quality higher education. ◦ The college strives towards integrated development of personality of students with particular emphasis on rural students focussing specifically to their intellectual, moral, and cultural development. ◦ To inculcate discipline, higher levels of social, cultural, ethical and spiritual values of life. ◦ To focus on the education of girls and marginalised sections of society. ◦ To create awareness among students about their commitment to society. ◦ To facilitate students in determining their goals in life and acquaint them with various career options and avenues of self-employment. ◦ To enhance gender sensitivity. ◦ To help students to develop a holistic personality development. ◦ To motivate students for continuous acquisition of knowledge. ◦ Upgradation of existing physical infrastructure. 	

Participation of teachers in decision-making bodies:

The Staff Council is a statutory body of the college and oversees all academic and other activities. Conveners and members of societies return to both the Council and the Principal with their experiences, learning, and challenges, hence informing the college of implementation details and improvement possibilities.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college believes in grooming leadership at all levels. The leadership matrix and architecture from top to down comprises of, Principal, Staff Council Committees, and Student Representatives. Teachers and Librarians, as per Statutes and Ordinances of the university, constitute the Staff Council. The principal is the ex-officio Chairman of the Staff Council. All the important committees of the college like Admission, Infrastructure, Student Union Advisory, Workload and Time-table committee, Art and Culture, and many others come under the ambit of the Staff Council. The duly elected Secretary of the Staff Council and its Chairman supervise the functioning of these Committees. Departmental societies and student representatives form the core of the succession. All the Committees are required to give a detailed report of the events organized by them including feedback of students to the Secretary Staff Council and Coordinator IQAC.

Before the start of every session, the Convener, Workload, and Time-table committee writes to the Teachers In-charge to submit the workload of their respective Departments for the upcoming semester.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The premier higher education institution, Government College, Mahendergarh is governed effectively and the college administration, in consultation with faculty, students and other stakeholders, make plans for the up gradation, addition and maintenance of college facilities. In last five years, the main emphasis has been on the major improvement in college infrastructural facilities in tune with the progressive needs of the students. The college administration has achieved commendable success on this key indicator of perspective plan as mentioned below: A separate Science block of eight labs with two Lecturer theatres and toilet facilities has been added in this block. A ramp has been added to make the college building disabled friendly and to ease the congestion on the already existing stairs by providing another entry-exit point. An open gym has been created adjacent to the sports ground for providing ready exercise facility to students and staff. It will facilitate the organization and rehearsal of co-curricular and extra-curricular activities. Many other works for improving college connectivity, daily facility, conducive study environment and the laboratory and ICT infrastructure up gradation have also been done during last five years. Thus, the college administration is constantly making efforts to realize the main indicator of the perspective plan, that is, the improvement in infrastructure. It is pertinent to acknowledge here that the parent Department of Higher Education of Government of Haryana is actively supporting these activities and most of these works got the financial support of RUSA grant.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NA
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Since Govt. College Mahendergarh is a IGU, Meerpur(Rewari) Maintained Institution, its Governing Body (GB) is constituted by D H E Haryana, Panchkula. The GB takes all executive decisions related to the institution through its Sub-committees. The principal is assisted by the Bursar and the Section Officer besides a host of support staff. The Staff Council is a statutory body that implements

decisions of the GB related to academic, extra-curricular, and infrastructural activities through its various committees. The secretary, Staff Council is elected from among the teaching faculty. The principal of the college functions as the Chairman of the Council. IQAC is a UGC mandated body to ensure quality improvement in the field of academics, planning, and administration of the institution. The Staff Council committees, in addition to the council, also report to IQAC with regard to their respective activities. The service rules of the principal, teaching, and non-teaching staff are determined by those as laid down by UGC and adopted by IGU, Meerpur from time to time. All procedures related to admissions, recruitment, Leave, promotion, purchase of equipment and other objects, and construction for augmenting infrastructure of the college are followed as per UGC, IGU, Meerpur and the GB guidelines. Recruitment in teaching positions is done by H. P. S. C. The College has a Grievance redressal committee to address the grievances of all. In addition, the college has an Internal Complaints Committee to deal with all cases of sexual harassment.

File Description	Documents
Paste link for additional information	NA
Link to Organogram of the institution webpage	NA
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The creation of constructive job conditions for the teaching and non teaching staff is the core value adhered to by the college administration. It works with the goal of providing such positive conditions to the staff that they feel self motivated to bring effectiveness and efficiency in college functioning. The college administration takes care of the medical requirements of the staff and their dependent family members and they are provided a monthly allowance for meeting sundry routine medical expenses. They are entitled for reimbursement of medical expenses on the treatment of major illness and they can avail this facility even after their superannuation. The teaching and non teaching staff is entitled to take house and vehicle loan within the permissible limits decided by their designation and salary. The non teaching staff is helped by other monetary measures also such as, wheat loan, marriage loan, festival advance and dress allowance. Every year, the teaching staff is entitled to ten earned leaves which get collected and on superannuation, they can be monetized to the maximum three hundred days. The college administration also ensures healthy and hygienic daily working conditions in the institution. The staff is provided all necessary technical and ICT based facilities for their routine working.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is an effective performance appraisal system in the college for teaching & non teaching Staff. The performance appraisal system is annual and is based on the active involvement of the concerned staff members. The Principal is the reporting authority and he comments upon each and every point self-filled by employees. In the case of laboratory staff, the opinion of the concerned teacher-in-charge is significant in assessing of their performance. The reviewing officer, the Director General, Haryana, Higher Education Department is the next channel to endorse and comment upon the performance appraisal report. The performance appraisal report is a comprehensive document related to different activities done throughout the year by the employee. For teaching staff members, it is concerned with the assessment of their teaching performance through the result of their respectively allotted students, their research activities, their role in college administration, their student friendliness, their role in co-curricular and extra-curricular activities, their behaviour towards other staff members, their role towards society and their significant contribution vis-à-vis institution, students and other stakeholders. This is more in the nature of friendly consultation to remove the irritants in daily functioning and to ensure the qualitative educational environment. Thus, it is clear that there is a vibrant, effective, transparent, digitalized and supportive performance appraisal system in the college and it is helpful in ensuring better functioning of different activities in the institution.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every payment has been released after the audit by the Haryana State Local Audit.

The University has both Internal and State Govt. Audit Each and every financial Transaction is mandatory to be approved either by the Internal Audit

Cell or by the State Government Auditors, followed by the post-audit.

All the Rules framed by different organizations are followed while making any financial Transactions. The appointment of the auditors in the college is made by the finance department of the state government.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a government establishment and in financial matters, it is government by the general rules and regulations framed by the Finance Department of Government of Haryana and the policy guidelines issued by its parent Department of Higher Education, Haryana. There are different sources of fund mobilization and the college strictly follows governmental norms in resource mobilization. The government's grants are the major source of financial resources. These are sanctioned for different purposes by the parent Department of Haryana such as the salary of the staff, the conduct of various co-curricular/extra curricular activities the up gradation of infrastructural and laboratory facilities, the purchase of library books, the maintenance and enhancement of ICT facilities, the addition of new infrastructure and other related activities. In addition to this, the college receives fees and funds from students and these funds are used for earmarked activities related to students' teaching-learning, co-curricular/ extra-curricular and other activities. Different works for students' welfare and improvement of college facilities are accomplished through the amount received in this manner. UGC also allot many grants for certain required activities and infrastructural up-gradation. In addition to the above mentioned regular sources of resources, the college got financial aids from the local M.P. and M.L.A. The institution also got financial aids from the local Municipal Corporation for betterment of drinking water facilities and water arrangement in campus.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College Internal Quality Assurance Cell (IQAC) is working in close association with college administration, faculty, non teaching staff and other stakeholders to maintain high quality standards of education in the institution. There is a regular emphasis in the IQAC suggestions on the need of the continuous infrastructural improvement and up- gradation to meet the growing needs of students. The college building constructed in 1966 needs major overhauling. For providing enhanced facilities of laboratories, new courses and accessibility, there is dire need of addition of rooms and other infrastructural facilities. The IQAC is trying hard to create a perennial link with the student fraternity for creating in them a deep sense of belongingness, mobilizing funds for improving college facilities. The IQAC suggested the channelization of the activities of Alumni Association registered in 2017 and the regularity of its meetings. Because of the efforts of college administration, Alumni Association Executive, a few fervent alumni and college teaching staff.

The Alumni Association has decided to make Alumni Meet an annual feature and it will be held every year on the 2nd saturday of feb. This is another achievement of IQAC in institutionalizing a mechanism to connect the present students with their predecessors.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

There is an institutional mechanism to review teaching-learning processes, structures, methodologies and learning outcomes regularly through heads of the departments who along with teachers are responsible for the conduct of teaching-learning activities. The IQAC of the college observes in routine the efficacy of different activities related to teaching-learning and provides necessary

suggestions to the Principal for maintaining the quality standards. The college is an affiliating institution and the curriculum scheme and assessment and evaluation pattern are decided by the affiliating university I.G.U., Rewari. The role of college is limited to effective curriculum delivery and documentation, transparent assessment system, devising and achieving learning outcomes in accordance with the syllabi and UGC guidelines and counselling and guiding students in their academic growth. The IQAC is vigilant about the role of college faculty in maintaining and enhancing quality benchmarks for the holistic growth of students.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NIL
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Here is well acknowledged commitment of the staff and students of Government College, GC Mahendergarh to follow equality, equity, fairness and probity in all activities. Gender sensitization which is one of the major priorities of the teachers and college administration is at the centre of the different college activities. It also organizes various literary, cultural and fine arts competitions. Moreover, the cell also addresses issues directly related to girls such as menstrual hygiene, gender discrimination, safety and security in society and amicable environment in the college campus. Not only the Women Cell, NSS and NCC units and Legal Literacy Cell also focus on gender sensitization through different competitions, extension lectures, workshops, seminars and awareness rallies.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: - Solid waste management in the college (GOVT college Mahendergarh) is accomplished either by in house

utilization disposal by manually. Over 50 bins have been provided across the college for collection of the solid waste generated at different sources in the college.

These bins are colour coded specific to a category of solid waste like paper waste, plastic disposal waste, and dust waste.

Green- Biodegradable, organic waste like cooked food, vegetables, fruit, leaves etc.

Blue- Recyclable waste like paper, cartons, cans, etc.

Red- Non-degradable waste like glass blades, expired medicine etc.

The entire non- Toxic, biodegradable waste is collected and take for making fertilizer.

Liquid waste management: The College has adopted a minimum and essential use of paper policy which helps in the conservation of resources and a small amount of paper is wasted.

Hazardous waste management involves reducing the amount of hazardous substances produced, treating hazardous waste to reduce their toxicity.

03 Rain water harvesting bore are available and all are in working condition.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government College, Mahendergarh a premier higher education institution working for higher goals and ennobling values. Annual Quality Assurance Report of GOVERNMENT COLLEGE provides an equitable, rationale, fair and encouraging environment to students to grow to the full of their capacity. The Women Cell, the Anti

Sexual Harassment Committee, the Legal Literacy Cell, NSS and NCC units are working hard in organizing awareness programmes about different feminine issues. The college administration takes welfare measures to provide fair academic conditions to all students. A certain percentage of seats are reserved for the students coming from socio- economically modest sections of the society to provide equal educational opportunities to them. The institution also provides scholarship to needy students to curtail the dropout rate due to economic hardships. There is deep seated harmony in the overall functioning of the college and the teachers and college administration work with students to create an enviable environment of inclusive growth of all.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The vision and mission of the college states clearly that the aim of the institution is to develop students into fully capable, visionary, innovative and socially conscious human resource for India. The institution is committed to sensitize its students and employees about the values, rights, duties and responsibilities as envisaged in the constitution. There is regular celebration of the Independence Day, the Republic Day and other special day every year with the wide participation of staff and students to remind them about the sacrifices made by our freedom fighters in the National Movement. Besides this, the celebration of Voters' Day, Constitution Day, Hindi Diwas, Birth anniversaries of different national leaders and other such occasions are instrumental in sensitizing students and staff about the constitutional values of India. The Legal Literacy Cell is very active in spreading awareness among students about the legal rights and duties of Indian citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	NIL
Any other relevant information	NIL

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Government College, MAHENDERGARH has been maintaining good traditions of providing students maximum exposure of co-curricular/ extracurricular activities for their holistic development. Different college cells and units such as NCC, NSS, Women Cell and various subject societies are engaged in organizing different programmes to celebrate different days, events and festivals round the year. They sensitize students about their future role as a sensitive, socially conscious and humane citizen working for the welfare of the country. Such celebrations help them to learn about the role and importance of the national movement and to understand about the significance of maintaining a unique cultural identity as a true Indian. The Page

52/55 22-06-2022 10:07:44 Annual Quality Assurance Report of GOVERNMENT COLLEGE Independence Day and the Republic Day are celebrated regularly every year by the college staff and students with great fanfare. The college NSS and NCC units celebrate various occasions such as NSS Day, Gandhi Jayanti, Yoga Day, Literacy Day, Voters' Day, Teachers' day, Swachhata Week and Traffic Awareness Week etc. The volunteers take active part in different awareness rallies, cleanliness and plantation campaigns and blood donation camps. Similarly, other subject societies are also actively engaged in organizing programmes to celebrate different designated days round the year. Overall, the college staff and administration are well aware of the significance of the commemorative days and motivate college students to participate in them and get positive value reinforcement from them.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -I: Participative Management Objectives: Participative management and decentralization form the core of college activities and are among the best practices of the institution. The basic purpose is to achieve a synergy in the working of the Principal, college administration, faculty, students and non teaching staff and to develop an efficient, transparent and consultative work culture. **Context:** Government College, Mohindergarh is a huge Higher education institution with the strength of about 2598 students and 47 staff members providing education in different streams in undergraduate and post graduate programmes. **Practice:** The practice of participative management is to provide a Page 53/55 22-06-2022 10:07:44 Annual Quality Assurance Report of GOVERNMENT COLLEGE real participation to teachers, non teaching staff and students in decision making. All the college works including co-curricular/ extracurricular activities, scholarship, discipline, sports, cultural activities, library, discipline, proctorial groups, mentor groups, college administrative issues, placement etc are

administered efficiently through the decentralized system of these committees. Annual Quality Assurance Report of GOVERNMENT COLLEGE Mohindergarh ,Multifarious co-curricular/extra-curricular and extension activities are the forte of college functioning and are finely balanced with regular studies. NSS units, NCC units, Women Cell, Placement Cell, Legal Literacy Cell and different Subject Societies are actively involved in the organization of these activities for instilling a profound sensitivity among students towards their surroundings.

File Description	Documents
Best practices in the Institutional website	NA
Any other relevant information	NA

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government College, Mahender garh , a premier higher education institution, has been rendering its service since 1971. The institution has been catering to the higher educational needs of semi urban and rural people of Haryana for about seven decades. It is providing higher education at mass level without compromising the quality aspect.. The institution has a unique distinction of its appeal to wider section of the society and students from multifarious socio-economic background get quality higher education in equitably encouraging and mutually beneficial environment. Government College, Mahendergarh is proud of its institutional distinctiveness in working for the accessibility of higher education to common masses. . These students are provided the facility of subsidized bus pass with the close collaboration of the Haryana Transport Department so that in commuting to college, they do not feel the brunt of exorbitant transportation charges. There is a provision for free education to undergraduate girls which works as an incentive to parents to allow girls for higher education. Annual Quality Assurance Report of GOVERNMENT COLLEGE MAHENDERGARH is a facility for needy students whoare interested in doing some work along with studies.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The IQAC of the college is working in close association with the college administration, faculty and non-teaching staff to achieve new qualitative benchmarks in college functioning. On the basis of the feedback from students, teachers, parents, alumni and other stakeholders and the continuous observation on the part of IQAC, the below given suggestions for the session 2021-22 are hereby put forward for improving college infrastructure and other activities related to teaching-learning process and co-curricular and extra curricular fields :-

The college should continue with all good traditions of the institution in teaching-learning, co-curricular and extracurricular activities and extension and research initiatives.

The college should optimize the use of college resources and infrastructural facilities and manage its internal affairs efficiently.

24x7 surveillance will be ensured with enhanced CCTV camera availability.

The Alumni Association should be motivated to contribute in the college activities by giving more finance and sagacious advice.

The college administration should maintain cleanliness and hygienic conditions in the class rooms and college campus.

There should be lab upgradation in accordance with the present requirements.