



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT COLLEGE FOR WOMEN
Name of the head of the Institution		Mrs. Neelu Kapoor
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01282220547
Mobile no.		9416818070
Registered Email		gcw_mohindergarh@yahoo.com
Alternate Email		vikramveer23@gmail.com
Address		IN FRONT OF MINI SECRETARIAT, NARNAUL ROAD, MAHENDRAGARH.
City/Town		MAHENDRAGARH
State/UT		Haryana
Pincode		123029

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Sh. Sanjay Kumar Joshi			
Phone no/Alternate Phone no.		01285220547			
Mobile no.		8708423741			
Registered Email		sanjay66joshi@gmail.com			
Alternate Email		sanjay2024.he@hry.gov.in			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/agarparta			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://qcmahendergarh.ac.in/QuickLinks.aspx?ID=BFcJrpmMV3E=			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	70.95	2003	01-Jul-2003	30-Jun-2008
2	B	2.13	2017	30-Oct-2017	29-Oct-2022
6. Date of Establishment of IQAC			01-Jul-2017		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Leased Line	01-Jul-2018 281	2013
Solar Power Plant	27-Mar-2019 12	2013
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GCW, MAHENDERGARH	INFRASTRUCTURE GRANT FOR COLLEGE	RUSA	2018 365	3000000
GCW, MAHENDERGARH	Fund	Central Govt	2018 365	980000
GCW, MAHENDERGARH	Fund	State Govt	2018 365	591000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Recommendation for Award of Senior/Selection/Associate Grade to Eligible Teachers.

The Staff members were motivated to complete their syllabus using online tools as per updated lesson plans.

An emphasis was placed on more extra curricular activities. Women cell, Cultural cell, sport cell, NSS Legal cell were motivated to conduct programs for holistic development of students through the year.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Teachers were encouraged to complete syllabus well in time using smart classes.	The syllabus of all classes was completed in time and teacher used smart classrooms for updating of content. .
Incharges of different committees were motivated to utilize annual grant well on time for the benefit of the students.	All grants were to utilized well in time.
Teachers were asked to motivate students to participate in extracurricular activities through cultural cell, sport cell, NSS and women cell etc.	The students participated in these activities throughout year.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	08-Apr-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

30-Sep-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

All the information related to the college, college employees and their family were made available on MIS

portal. The online statement, leave application, property return facilities were provided by the DHE, Haryana on its online platform. All types of governments data of employees is updated regularly. Information about Achievements is also available online. Education System of college managed by DHE through MIS portal. Every information and all types of data of college and its employees is updated from time to time on MIS portal for effective management of the college.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- To cultivate academic excellence among the students the institute directs all teachers to prepare good lesson plans of entire syllabus which are notified to the students and the syllabus is completed accordingly.
- Regular and frequent inspections are made by the officers from the Directorate, Higher Education and college Principal to ensure effective implementation of academic activities.
- The academic activities such as conducting class tests, assignments, group discussions, tutorial meetings, seminars and staff meetings etc. are some of the initiative taken by the institution for effective curriculum delivery and transaction.
- A Shiksha Setu app is used for marking attendance as well as giving assignments to students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	English	01/07/2018
MCom	Commerce	01/07/2018
MSc	Geography	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate

Diploma Course

No Data Entered/Not Applicable !!!

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	BA Geography Field Project	276
MSc	MSc Geography Field Project	38
MCom	Internship	38
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
The Principal and faculty members collect verbal as well as written feedback from the students during classrooms hours and in free periods and during one to one interaction in college campus during mentorship hours. The students also drop their suggestions or complaints in suggestion box kept near the principal office which are later discussed in the staff meetings and improvements are made accordingly. Staff meetings are used for staffs feedback and informal feedback system is used for other employers and parents. Alumni also provide their feedback from time to time to college authorities. A feedback system is available on the website of DHE, Haryana and on shiksha setu app.

CRITERION II – TEACHING- LEARNING AND EVALUATION**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	English	40	0	25
MCom	Commerce	40	0	40
MSc	Geography	40	0	40

BCom	Graduation	160	0	72
BA	Graduation	720	0	522
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1825	188	25	0	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
39	28	174	11	11	174
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentors are made of as per directions received from the O/o Director, Higher Education, Haryana, Panchkula. The duty of mentors is assigned to all the teachers proportionately. The mentors maintain a comprehensive detail of the students under their charge in the register and track the progress of the students till their graduation/post graduation from the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2013	36	1:56

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	39	0	1	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Karan Singh	Associate Professor	Associateship of Indian Institute of Advanced Studies (IIAS), Shimla
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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No Data Entered/Not Applicable !!!

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

With the introduction of semester system in the college in place of annual pattern , the internal evaluation system has been introduced by allocating 20 internal assessment marks which is awarded to the students based on their performance in assignment, class tests and attendance. For internal assessment teachers adopt the criteria of weightage provided by the affiliating university as given below: 1. Two class test 10 marks 2. One assignment 05 marks 3. Attendance 05 marks The transparency in internal assessment is observed by announcing criterion to the students for their better performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar provided by University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
0	MA	Area Study (Geography & English)	45	17	37.77
0	BCom	Graduation	110	32	29.09
0	BA	Graduation	502	38	7.57

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received
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		agency	sanctioned	during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	6	000
International	English	1	0.30
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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Nets of Maya: Gorakhnath as a Trickster Saint in the Folktale of Raja Bharthari and Gopi Chand	Karan Singh	Marvels and Tales	2018	0	Government College for Women Mahendergarh	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nets of Maya: Gorakhnath as a Trickster Saint in the Folktale of Raja Bharthari and Gopi Chand	Karan Singh	Marvels and Tales	2018	2	6	Government College for Women Mahendergarh

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	4	8	0	0
Resource persons	3	1	0	0

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
One Day Camp	NSS	5	83
7 Days Camp	NSS	11	100
Swachhata Hi Seva	NSS	4	100
Blood Donation Day	NSS	3	57

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Issue	Women Cell	Raksha Bandhan : An Occation to Celebrate Womenhand	9	47
Competition	Women Cell	Intra College Competition	8	104
Training	Women Cell	Skill Development Training	11	167
Program	Women Cell	Road Safety Week	4	134
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Study	Project Work	Parle Group, Nimrana	15/06/2019	15/06/2019	38
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.5	1.28

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15489	0	306	0	15795	0
Reference Books	8356	0	0	0	8356	0
Weeding (hard & soft)	233	0	0	0	233	0
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	164	2	1	1	2	1	6	10	0
Added	10	3	0	0	0	0	0	0	0
Total	174	5	1	1	2	1	6	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10.2	993995	1.2	110147

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has 5 Labs and 11 smart classrooms for making use of free online resources of MHRD. There are projectors for delivery of lectures through use of online material. A proposal with funds for dedicated Lease Line for the college Resource Center was submitted to BSNL. College infrastructure was strengthened with purchase of an industrial R.O. The annual grant received by the department is utilized by the principal and there are LAs who take care of the grant received.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC stipend , BC Stipend , Merit Scholarship	552	6564910
Financial Support from Other Sources			
a) National	NA	0	0
b) International	NA	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language Lab	01/07/2018	1825	NO
Mentoring	04/01/2019	2013	NO
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Guidance Lecture	2013	97	15	3
2019	Career Opportunities in Various fields	2013	105	22	6
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	Zonal Job Fair Training(s)	70	1
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	78	BA, BCom	GCW, M/Garh	GCW, M/Garh, GC, M/Garh, IGU, Central University	MA, MCom, MSc
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
UMANG	Institutional Level	82
Talent Search	Institutional Level	62
Yuva Samaroh	Inter College, IGU	30
Yuva Samaroh	Inter College, MDU	35
Yuva Samaroh Pratibha Khoj Competitions	Institutional Level	42
Annual Athlete Meet	Institutional Level	157
Global Warming Science Exhibition	Inter College	3
Geography Quiz	Inter College	3
Geography Quiz	Inter College	3
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	All India Inter-University Boxing Tournament (Women)	National	1	0	171141101150	Neetu Kanwar
2019	International Boxing Tournament "Boxam & Emil Jechev"	International	1	0	171141101227	Jyoti Kanwar
2019	Khelo India Youth Games	National	1	0	171141101227	Jyoti Kanwar
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In the current session student elections were held in the college as per directions of DGHE and Haryana Government. Many students took part in the elections and the following students were elected on different posts of Students Council: President- Anjana Sharma from M.Com. Previous. Vice President- Poonam Bhardwaj from BA 2nd year. C.Rs. from different classes- B.Com.1st- Arti Rajput. B.Com.2nd- Annu Yadav. Two students Poonam and Arti represented the college in cultural programs at district as well as state level. Contributions: 1. They contributed in starting Medical and Non-medical courses in our college. 2. The students collected funds for the martyrs of Pulwama from people. 3. They made efforts for starting bus service from bus stand to college and vice versa.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In our college the practice of decentralization is adopted. The Principal takes decision of policy matter other activities in consultation with college council staff members. All the purchases activities of the college are made by conveners of committees with compassing four or five members. Staff meetings are held time to time.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admissions in the college are taken on merit as per governments norms prescribed in the college, which is completely done through online mode.
Human Resource Management	The regular staff is recruited by the Govt. as and when required in the institution. But to meet the unmet classes due to shortage of teaching staff the institution recruits teaching and non-teaching staff as per guidelines provided by the university/state government. Effective system of appraisal of performance of teachers is there.
Library, ICT and Physical Infrastructure / Instrumentation	Library- The college has a rich library which consists books written by different authors. There is space outside the library where students can study comfortably. In the library, along with syllabus there are competitive books are also available. ICT- Our college has 9 smart class

	rooms which are used by the teachers for making teaching learning process effective. There are computer labs with internet facility in our college. Even the students also can collect material regarding their study from the internet.
Research and Development	The faculties of all departments are asked to apply for minor and major projects to UGC and also motivated to apply for research funding from different agencies for research projects in their field of specialization.
Examination and Evaluation	As per the requirements of eligibility to appear in the final examination, the students have to attend 75 of the total lectures delivered both in theory and Practical. Examinations are conducted in the college semester wise. The evaluation of students is done on the basis of Class tests, Monthly test, Presentation and Assignments etc. and finally by the University Semester examinations.
Teaching and Learning	For an effective and quality teaching learning process in the institution, facilities are provided to teachers towards the faculty development programme and through below given activities- <ul style="list-style-type: none"> • To undergo orientation and refresher courses. • To equip themselves in modern ICT and computer teaching and learning. • To attend national and international seminars, conference and workshops. • The teaching staff is encouraged to prepare power point presentations for their syllabus at least for some important topics and present them for the benefit of students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	All grants to the college are provided from department through treasury in online mode. The salary bill and other expenditure, grants etc are monitor by DHE on PFS. The planning and development decisions are supervised by the Principal. For this, the college council takes the help of various committees and bursar.
Administration	Important messages and notices are sent to Staff members on WhatsApp groups the important notices for students are

	displayed on college website. ACR of teachers are also fill through online mode. The administration is handled entirely by the principal, deputy superintendent, college council and clerks.
Finance and Accounts	Finance and accounts are totally e-based through treasury. The entire work of finance and accounts is looked after by college bursar and clerks.
Student Admission and Support	Admission process is completely online. Admissions in the college are taken on merit as per governments norms prescribed in the college prospectus which is completely done through online mode. Classwise admission committees are available for support of students.
Examination	Notices, roll numbers etc received on e-mails and are show on University website. As per the requirements of eligibility to appear in the final examination, the students have to attend 75 of the total lectures delivered both in theory and Practical. Examinations are conducted in the college semester wise.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Jyoti Yadav	Workshop on Digital Learning Soft Skills	MDU, Rohtak	3265

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation	1	21/06/2019	12/07/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	0	3	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
LTC, Medical claim, Marriage Loan, Car Loans, Home Loans etc.	LTC, Educational Loan, Wheat Loan, Marriage Loan, Vehical Loan etc.	SC/BC Stipend Fund, Merit Scholarship.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit system:- •All the financial documents are checked by the College Bursar before making payments of bills by the principal. External Audit System:- • Audit of Govt. Grants is conducted by A.G. Haryana and report of audit is available in this college office. One external financial audit was held on 26 Nov. 2018 and college paid its fees 94,910 INR.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

Training for Non-Teching staff for PFMS. Online admission training for new admission.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. A Solar power plant of 50 KW was installed in the college campus for green energy initiative. 2. Proposal of three new faculties of B.Sc (Non-Medical), B.Sc. (Medical) and B.A. (Honours English) was sent. 3. A reading hall for the students was created with installation of 06 ACs therein.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	RUSA Fund	15/08/2018	15/08/2018	08/04/2019	2053
2018	Solar Power	27/03/2019	27/03/2019	08/04/2019	2073
2018	Parking Shades (2)	01/07/2018	01/07/2018	08/04/2019	2073
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Sashakt Nari Sashakt Haryana- WC	23/08/2018	25/08/2018	197	0
Self Defence Training-WC	25/09/2018	02/10/2018	57	0
Beti Bachao Beti Padhao-NSS	29/01/2019	29/01/2019	100	0
Skin & Hair Care Workshop	17/01/2019	29/01/2019	52	0
Cutting & Tailoring Training	29/01/2019	08/02/2019	67	0
Soft Toys Making Training	06/02/2019	16/02/2019	59	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

100 from Solar Power Plant.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	100	100	26/01/2019	7	Scheme to NSS Regular Grant	Paiga Village	102
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Value Education in Syllabus	01/07/2018	20/05/2019	105
Lecture of Ethical person-WC	05/02/2019	05/02/2019	67
Lecture of Ethical person-NSS	31/01/2019	31/01/2019	100
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Energy conservation : The energy is conserved by- 1.The replacement of old ordinary tubes and bulbs with CFL tubes and bulbs. 2.The students and teachers are directed to switch off the fans and bulbs when classes are over. 3.The energy saving equipments are used in computer labs. • Efforts for Carbon neutralit : This college has a large green campus and trees are regularly planted trees so as to make a clean, green and eco-friendly campus to neutralize the carbon. • Plantation : NSS Volunteers plant trees, herbs and plants in the college campus. NSS officers along with volunteers organize one day camps to make clean, green and eco-friendly campus. Malis Volunteers are Maintain the Loan area regularly. • E- Waste management : Garbage E- waste material created by the computer labs is collected and kept in one place and then sent to HARTRON for recycling. • We have developed Shower and Drop methods for irrigation of plants trees. • Solar Power plant has been established in the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Campus Beautification by Volunteers- Beautification of college campus, development and maintenance of lawns and greenery is undertaken by planting saplings of trees and herbal plants. It helps in sensitization of youth towards

maintenance of ecological system. Context : The college suffers acute shortage of regular supporting staff to look after the lawns and watering of plants, planting new saplings, training and pruning the old trees and shrubs etc. As Mahendergarh is a semi -dry area, it becomes a challenge to maintain the greenery in the college. The Practice : Incharges of NSS motivate the students to join these extension activities as volunteers. These Volunteers, who come from rural background, plant saplings, water the plants and trees, herbs and hedges, develop and maintain the lawns putting in a lot of physical hard work. During the organization of camps and regular social service provided by NSS, the volunteers are free to take decision at their own under the intelligent guidance of the coordinators of these extension activities for the maintenance of lawns and part of campus allotted to them. In this way these volunteers make the college campus green to maintain Eco system. This also helps the college administration facing shortage of supportive staff. Evidence of Success : The lawns developed in place of sandy area is a proof in itself about the hard work of students. Sustained plantation. Eco friendly and clean campus. 2. IT Infrastructure- Goals : The college maintains a sufficient number of computers, Multimedia projectors and internet connections and allied infrastructural facilities to meet the growing demands of modern system of imparting quality education to the students. the teachers deliver lectures with the help of power point presentations. The computers are also installed in Administrative office, library and Computer labs of the college to equip with latest teaching learning process. Context : The principal feels free from routine work and devotes more time on planning the best means for the advancement of the institution. The Practice : The institution facilitates extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students. Keeping the students learning at the centre of everything, the college helps teachers in updating their knowledge by attending orientation and refresher courses from time to time and encourages them to undergo training on the computer-aided teaching skills. Training sessions on the use of Internet as a learning resource are also organized. Online UPS have been installed in computer labs for the safety of these sensitive equipments. Evidence of Success : The teachers and student are using ICT resources available in the college in their regular teaching learning activities of the college. The college has 5 computer labs well equipped with 174 Computers with UPS, printers, Multimedia projector and Broadband Internet Connection.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute aims to provide holistic education to girl students by aiming at all round development of students. This goal is realized through following strategies: ? The institute promotes habits of excellence in students that will serve the girl students by providing them easy access to quality higher education and job opportunities. ? The institute strives towards integrated personality growth of girls in which special attention is given to their intellectual, moral and cultural development. ? The institute inculcates discipline, higher levels of social, cultural, ethical and spiritual values of life among girls. ? The institute tries to create awareness among girl students about their commitments to society. ? The institute facilitates girl students in determining their goals in life and acquaints them with various career options and avenues of self employment. ? The institute enhances sense of equality among weaker sections to which most of the students belong and thus

helps them to develop a confidence and sense of achievement. ? The institute inspires girl students to continue learning throughout life. ? Through its up gradation of existing physical infrastructure, the institute seeks to promote excellence and open a window to the latest developments in different fields. ? The institute aspires to create a closely knit community of students, teachers, staff and other Stakeholders through promotion of communication between them in which staff meetings, mentor-mentee sessions, college web-site and the address by the principal on various functions play a definitive role.

Provide the weblink of the institution

<http://gcwmahendergarh.ac.in/Data.aspx?Menu=ROFj+/eyOLA=&SubMenu=ROFj+/eyOLA=>

8.Future Plans of Actions for Next Academic Year

1. To introduce Science Stram from the next academic session in the college.
2. To introduce B.A. (Honours) English in the college from next academic session.
3. To construct water harvesting plant in the college.
4. To make labs of Science functional by purchasing equipments for it.