



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT COLLEGE FOR WOMEN
Name of the head of the Institution	Dr. Dilbag Singh	
Designation	Principal	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	01285220547	
Mobile no.	9911655990	
Registered Email	gcw_mohindergarh@yahoo.com	
Alternate Email	vikramveer23@gmail.com	
Address	IN FRONT OF MINI SECRETARIAT, NARNAUL ROAD, MAHENDRAGARH.	
City/Town	MAHENDRAGARH	
State/UT	Haryana	

Pincode	123029			
2. Institutional Status				
Affiliated / Constituent	Affiliated			
Type of Institution	Women			
Location	Urban			
Financial Status	state			
Name of the IQAC co-ordinator/Director	Dr. Karan Singh			
Phone no/Alternate Phone no.	01285220547			
Mobile no.	9728036361			
Registered Email	vikramveer23@gmail.com			
Alternate Email	karan2031.he@hry.gov.in			
3. Website Address				
Web-link of the AQAR: (Previous Academic Year)	http://gcwmahendergarh.ac.in/images/89/Notice/Notice2232.pdf			
4. Whether Academic Calendar prepared during the year	Yes			
if yes, whether it is uploaded in the institutional website: Weblink :	http://gcwmahendergarh.ac.in/images/89/Notice/Notice2233.pdf			
5. Accrediation Details				
Cycle	Grade	CGPA	Year of Accrediation	Validity

				Period From	Period To
1	B	70.95	2003	01-Jul-2003	30-Jun-2008
2	B	2.13	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC

01-Jul-2017

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation Programme for students	25-Oct-2019 03	680
Establishment of new Faculties namely B.A (Hons), BSc med. & Non-med.	26-Jul-2019 02	200
Purchase of Lab Equipments	01-Jul-2019 01	78

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GCW Mahendergarh	Infrastructure Grants to Colleges	RUSA	2019 365	2000000

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9. Whether composition of IQAC as per

Yes

latest NAAC guidelines:	
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1. An emphasis on divided syllabi and its effective implementation in the teaching was laid down. 2. Teachers were encouraged to participate in faculty Development Programme, Refresher Courses, Seminars, Workshops etc.	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Skill enhancement of teachers through training courses	FDP, Online webinars, RTI Workshop were attended by Staff members .
Establishment of new labs for Science classes and Regularization of new streams in the college	Scientific equipments for labs purchased and established.

The focus was given on the overall development of students while encouraging them to participate in extra curricular activities.

EBSB Club, NSS, Cultural Women Cell remained active throughout the year

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

College council

13-Oct-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

13-Oct-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

30-Sep-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Government College for Women has a centrally linked management information system through various DGHE portals which are used to create reports, extract data and assist in the decision making process among the faculties. The transfer policy as well as family details are also managed through MIS. The salary slips are drawn from salary from interharyana and ACR is also filled up online through MIS.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution directs all the the staff members to prepare a lesson plan for each subject and to follow it accordingly in their classroom teaching. The record of class work is maintained by the staff members and it is monitored by the Head of the Department. Each faculty member has to prepare the study material and notes of lesson which are distributed among students for their academic preparation. teachers are assigned duties and they perform it sincerely. evaluation of students is done on the basis of their activities such as class attendance, behavior of the student regarding teachers as well as with her fellow students, marks scored in the different academic tests taken by the teachers on time to time etc.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
00	00	26/10/2020	00	00	00

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	medical & non-medical	01/07/2019
BA	Honors (English)	01/07/2019

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	English	01/07/2019
MSc	Geography	01/07/2019
MCom	Commerce	01/07/2019

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	27/10/2020	0

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Field Project	0

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The Principal and faculty members collect verbal feedback from the students during class room and one to one formal mechanism is used to obtain feedback from students. The students also drop their suggestions and complaints in suggestion box kept near the Principals office which are later discussed in the staff meetings and implementation is made accordingly. Even zoom meeting are also held on sheduled time for discussion with students. The students can

put complaints/suggestions on college website and Higher Education Department through e mails and website link .

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Graduation	720	0	475
BCom	Graduation	160	0	79
MA	Post Graduation (English)	40	0	15
MCom	Post Graduation	40	0	39
MSc	Post Graduation (geography)	40	0	37

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1769	183	22	0	16

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
38	38	160	12	12	160

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentors are made of as per directions received from the O/o Director, Higher Education, Haryana, Panchkula. The duty of mentors is assigned to all the teachers proportionally. The mentors maintain comprehensive details of the students under their charge in the register and track the progress of the students till their graduation/post graduation from the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1952	38	1:52

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	11	13	6	12

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Karan Singh	Associate Professor	Associateship of Indian Institute of Advanced Studies (IIAS), Shimla

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	I	08/01/2020	06/08/2020
BCom	BCOM	I	08/01/2020	06/08/2020

BA	BA	III	08/01/2020	06/08/2020
BCom	BCOM	III	08/01/2020	06/08/2020
BA	BA	V	08/01/2020	06/08/2020
BCom	BCOM	V	08/01/2020	06/08/2020
BSc	BSC	I	08/01/2020	06/08/2020
MA	ENG	I	08/01/2020	06/08/2020
MA	GEO	I	08/01/2020	06/08/2020
MCom	COM	I	08/01/2020	06/08/2020

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

With the introduction of semester system in the college in place of annual pattern, the internal assessment system is also introduced by allocating 20 marks which are awarded to the students based on their performance in assignments, class tests and attendance. For this teachers adopt the criteria of weightage provided by the affiliated university as given below: two class test 10marks one assignment 05 Marks attendance 05 marks The transparency in internal assessment is observed by announcing criteria to the students and asking them to perform better.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

I.G. university, Meerpur prepares an academic calendar for the affiliated colleges and the colleges follow the prescribed schedule. The schedule mentions list of holidays, schedule of teaching, summer vacations and winter vacation etc. as common for all affiliated colleges which is followed by our college for conduct of examinations and other related matters.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gcwmahendergarh.ac.in/Data.aspx?Menu=BFcJrpmMV3E=&SubMenu=SYWIjQOu/+4=>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

BA	BA	Arts	481	271	56.34
ENG	MA	English	15	3	20.00
MCOM	MCom	Commerce	38	18	46.15
GEO	MSc	Geography	37	27	72.97
BCOM	BCom	Commerce	80	17	21.25

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gcwmahendergarh.ac.in/images/89/Notice/Notice2234.pdf>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	Indian Council for Social Science Research (ICSSR) New Delhi	950000	380000

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	28/10/2020

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	28/10/2020	00

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	28/10/2020

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	00	00

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Dept of English	1

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	3	0

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name	Title of	Year of	Citation	Institutional	Number of
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	of Author	journal	publication	Index	affiliation as mentioned in the publication	citations excluding self citation
Socio-Economic Dynamics and Livelihood Patterns in the Siddhi Community	Dr. karan Singh	Annals: NAGI	2020	0	GCW Mahendergarh	0
Androgynous Pariahs:-Gender Transformations and Politics of cultural in the north indian folk theatre Svang	Dr. Karan singh	Asian Ethnology	2019	1	GCW Mahendergarh	6
Images, Fantasy Violence: Woman in North Indian Performance	Dr. Karan Singh	South Asian Popular Culture	2020	1	GCW Mahendergarh	1

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Androgynous Pariahs:-Gender Transformations Politics of cultural in the north indian folk theatre Svang	Dr. Karan singh	Asian Ethnology	2019	1	0	GCW Mahendergarh
Images, Fantasy Violence: Woman in North Indian Performance	Dr. Karan Singh	South Asian Popular Culture	2020	1	0	GCW Mahendergarh
Sacrificing Sons Decapitated heads: a gift off	Dr. Karan Singh	Journal of Ethnology	2020	0	0	GCW Mahendergarh

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	2	4	0	0
Resource persons	1	0	0	0

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
one day camp	NSS	2	163
seven day special camp	NSS	2	100

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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Vrakshabandhan	NSS	Tree Plantation	38	120
Gender issues	women cell	cultural competition	2	27

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
00	00	00	26/10/2020	27/10/2020	00

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	26/10/2020	00	0

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.5	1.48

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Others

Existing

[View File](#)**4.2 - Library as a Learning Resource****4.2.1 - Library is automated {Integrated Library Management System (ILMS)}**

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	0	2015

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6829	0	308	0	7137	0
Reference Books	8357	0	150	0	8507	0

[View File](#)**4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc**

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	26/10/2020

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4.3 - IT Infrastructure**4.3.1 - Technology Upgradation (overall)**

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	174	5	1	1	2	1	6	10	0
Added	0	0	1	0	0	0	0	40	0
Total	174	5	2	1	2	1	6	50	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	http://www.

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.7	69900	1.6	153269

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has 5 Labs and 11 smart classrooms for making use of free online resources of MHRD by students and teachers. There are projectors for delivery of lectures through use of online material. A dedicated Lease Line for the college Resource Center has been installed in the college by BSNL which is used in labs, Resource Center and office for both academic and office work. The annual grant received by the department is utilized by the principal for augmentation of labs. The LAs help in maintaining the labs along with students from ITIs who get hand in training in office and college labs

<http://gcwmahendergarh.ac.in/Data.aspx?Menu=GGpWxWJuSX8=&SubMenu=Y2lNtg2NRDQ=>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC stipend , BC Stipend , Merit Scholarship	467	6398000
Financial Support from Other Sources			
a) National	NA	0	0
b) International	NA	0	0

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	01/07/2019	1952	Computer Instructors and Dept. of English
Mentoring	01/07/2019	1952	All the college teachers

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	placement cell	48	48	15	4

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

NA	0	0	GC, Mahendragarh	48	1
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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	78	B.A.. BCom	English, Geography, Commerce, Hindi, Mathematics	GCW Mahendergarh, GC Mahendergarh, Central University of Haryana, MDU Rohtak, IG University, Meerpur	MA. (English), M.A. (Geography), M. Com, M.A. (Hindi), M.A. (Maths)

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	10

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabbadi	District level	12
Boxing	District level	2
Handball	District level	10
Cricket	District level	2

[View File](#)**5.3 - Student Participation and Activities**

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nil	National	0	0	00	Nil

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The faculty members are involved in encouraging students to contribute in writing articles, poems, essays, posters, paintings etc. The academic and administrative bodies of the college in which the institution includes students as representatives are: Subject Societies, Clubs, Departmental Association, Different committees during organization of camps etc. Regular book reviews are held in which students from senior classes participate. The election of official student council was not held during this year due to covid 19 pandemic.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

25

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

03

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The decentralization in the governance of the institute is attained through college councils, staff meetings and different committees which take collective decisions regarding policy matters, academic improvements, purchase and maintenance of the college. These committees look after the college in consultation with non-teaching staff and support staff. Any decision before its implementation is discussed with the particular committee by the principal and then the final decisions are taken.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	All the teachers use audio/ visual aids to make their teaching effective and impressive. At least one lecture per class in a week is taken in the smart class room by all teachers. Diagrammatic representations on blackboard are also used. After completion of each chapter a class test is also conducted by the concerned teachers. At least four assignments are assigned to the students in each semester. on the basis of tests and assignments, students are evaluated. Students of PG as well as UG are asked to make presentations/seminars as part of their Internal Assessment.
Examination and Evaluation	The examinations are conducted in the college semester wise with full dedication. The teachers are assigned duties as invigilators and they perform their duties sincerely. The evaluation work is done in the college where a Nodal Center of the University for this purpose has been created.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a rich library which consists of important books written by different authors. There is a reading space outside the library where students can study comfortably. Along with syllabus books, competitive books are also available which are used by students for participating in different competitions. ICT:- our college has 11 smart class rooms which are used by teachers for making teaching learning process effective. there are two computer labs with internet facility in our college from where the students and teachers collect material related to their study.
Admission of Students	Admissions in the college are taken on merit as per DGHE/University norms. All the admissions are done on portal through centralised online mode. which

is completely done through online mode.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The planning and development decisions are supervised by the Principal. For this, the college council takes the help of various committees and burser.
Administration	Important messages and notices are sent to Staff members on WhatsApp groups the important notices for students are displayed on college website. ACR of teachers are also fill through online mode. The administration is handled entirely by the principal, deputy superintendent, college council and clerks.
Finance and Accounts	The entire work of finance and accounts is looked after by college bursar and clerks.
Student Admission and Support	Admissions in the college are taken on merit as per governments norms prescribed in the college prospectus which is completely done through online mode.
Examination	As per the requirements of eligibility to appear in the final examination, the students have to attend 75 percent of the total lectures delivered both in theory and Practical. Examinations are conducted in the college semester wise.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	00	00	00	0

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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2020	Webinar on Telangana and Haryana Folk	nil	12/06/2020	12/06/2020	38	0
2020	Webinar on the significance of Indian culture	nil	18/07/2020	18/07/2020	38	0
2020	National Webinar on impact of covid 19 on youth	nil	20/09/2020	20/09/2020	38	0

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
orientation programme	1	01/08/2019	24/08/2019	24
orientation programme	1	21/06/2019	12/07/2019	21
Faculty Development Programme	38	26/06/2020	11/07/2020	16

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	0	2	0

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Car Loan, Home Loan, Marriage advance etc	LTC, Wheat loan, Marriage Loan, Vehicle Loan.	Sc/Bc Scholarship, Merit Scholarship

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit system:- •All the financial documents are checked by the College Bursar before making payments of bills by the principal. **External Audit System:-** • Audit of Govt.

Grants is conducted by A.G. Haryana and report of audit is available in this college office. One external financial audit was held on 26 Nov. 2018 and college paid its fees 94,910 INR.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00

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6.4.3 - Total corpus fund generated

00

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	PRAYAS by State Higher education Council	No	00
Administrative				

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

00

6.5.3 - Development programmes for support staff (at least three)

Regular Training organized by the department time to time. Online admission training for new admissions. Training programmes related to finance and auditing.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. A new website gcwmahendergarh.ac.in was created for updating information related to college activities. 2. Admissions were conducted fully online with no face to face interaction of students during Covid-19 pandemic. 3. Online delivery of lectures was conducted through various apps such as Shiksha Setu etc.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Additional Equipments for Science Lab	01/07/2019	01/07/2019	30/06/2020	128
2020	Maxi,mum utilization of Smart classrooms and equipments	01/07/2019	01/07/2019	30/06/2020	1952

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Cutting Tailoring	04/11/2019	04/11/2019	47	0
Soft toys Workshop	02/09/2019	12/09/2019	51	0
Health Awareness Extension lecture	16/01/2020	16/01/2020	78	0
Personality Development Programme	14/10/2019	15/10/2019	80	0

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

100 percent from Solar Power Plant.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	18/02/2020	7	Scheme to NSS Regular Grant	Mahayachan Mohalla, M/Garh	102

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for the Teachers	01/07/2019	The code of conduct by the department of Higher Education are followed meticulously by all the staff members.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Value Education in Syllabus	01/07/2019	20/05/2020	105
Lecture of Ethical person-WC	05/10/2019	05/10/2019	78

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Water Harvesting plant was constructed into the college. College lawns were maintained and a new lawn near college gate was developed. new saplings were planted to make college campus green. NSS camps were organised to make college polythene free and create an awareness among students. New dustbins were purchased and students were asked to follow cleanliness in the campus and outside.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

1. Democratic Pattern of Management- Goals : • Decentralization of power. • To prepare future generation to bear the responsibilities on their shoulders. • To ensure the

participation of each and every one in decision making particularly those who are to implement/execute the decisions. • To promote innovative thinking among teaching as well administrative staff. • To involve everyone in order to develop a team spirit. • To ensure the parity between authority and responsibility. • Division of work. • To inculcate the spirit of subordination of individual interest to general interest. Context : The principal feels free from routine work and devotes more time on planning the best means for the advancement of the institution. The Practice : In the beginning of each sessions the staff members are assigned different duties according to their ability, aptitude, interest and experience etc. through forming administrative committees. In this practice the guidelines/instructions of the directorate higher education are adhered to. One of the guideline is that for carrying out any work the principal has to form a committee comprising of at least three members. Principal form the various committees after that he is to supervise/ control them for timely accomplishment of goal in a transparent way. Evidence of Success : • Increase in efficiency due to the equal distribution of work. The teaching work is not affected as the teaching staff has to devote time for administrative works in their free periods. • Timely discharge of duties. • Effective and timely utilization of funds and grants. • Involvement of each and every staff members in the development of infrastructure and all round development of students. • No resistance to change due to team spirit. •

Everyone is ready to share his responsibility to accomplish the task. 2. Campus Beautification by Volunteers- Goals : • To inculcate the sense of responsibility and community work among students and teachers. • Proper utilization of man power in the college. • To meet the scarcity of supporting staff. • Beautification of college campus, development and maintenance of lawns and greenery by planting saplings of trees and herbal plants. • Sensitization of youth towards maintenance of ecological system. Context : The college suffers acute shortage of regular supporting staff to look after the lawns and watering of plants, planting new saplings, training and pruning the old trees and shrubs etc. As Mahendergarh is a semi -dry area, it becomes a challenge to maintain the greenery in the college. The Practice : Incharges of NSS motivate the students to join these extension activities as volunteers. These Volunteers, who come from rural background, plant saplings, water the plants and trees, herbs and hedges, develop and maintain the lawns putting in a lot of physical hard work. During the organization of camps and regular social service provided by NSS, the volunteers are free to take decision at their own under the intelligent guidance of the coordinators of these extension activities for the maintenance of lawns and part of campus allotted to them. In this way these volunteers make the college campus green to maintain Eco system. This also helps the college administration facing shortage of supportive staff. Evidence of Success : • The lawns developed in place of sandy area is a proof in itself about the hard work of students. • Sustained plantation. • Eco friendly and clean campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gcwmahendergarh.ac.in/Data.aspx?Menu=ROFj+/eyOLA=&SubMenu=EZMZRpEnRw=>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute aims to provide holistic education to girl students by aiming at all round development of students. This goal is realized through following strategies: □ The institute promotes habits of excellence in students that will serve the girl students by providing them easy access to quality higher education and job opportunities. □ The institute strives towards integrated personality growth of girls in which special attention is given to their intellectual, moral and cultural development. □ The institute inculcates discipline, higher levels of social, cultural, ethical and spiritual values of life among girls. □ The institute tries to create awareness among girl students about their commitments to society. □ The institute facilitates girl students in determining their goals in life and acquaints them with various career options and avenues of self employment. □ The institute enhances sense of equality among weaker sections to which most of the students belong and thus helps them to develop a confidence and sense of achievement. □ The institute inspires girl students to continue learning throughout life. □ Through its up gradation of existing physical infrastructure, the institute seeks to promote excellence and open a window to the latest developments in different fields. □ The institute aspires to create a closely knit community of students, teachers, staff and other Stakeholders through promotion of communication between them in which staff meetings, mentor-mentee sessions, college web-site and the address by the principal on various functions play a definitive role.

Provide the weblink of the institution

<http://gcwmahendergarh.ac.in/Data.aspx?Menu=ROFj+/eyOLA=&SubMenu=ROFj+/eyOLA=>

8.Future Plans of Actions for Next Academic Year

The college aims to purchase teaching tablets for online teaching and inculcation of latest developments in academics. An online UPS for language lab will be purchased so as to make it fully functional during electricity cuts. A shade for corridors will be constructed so as to connect two teaching blocks. The teaching staff will be encouraged to use e-resources more in their teaching. More science equipments will be purchased to make Science labs fully equipped. The renovation of college hall will be undertaken by purchasing audio system and tiling so that it can have a better ambience for cultural programmes.

